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# ESTIMATES BRIEFING BOOK 1991 - 92



Ontario

Ministry of  
the Attorney  
General

Honourable  
HOWARD HAMPTON  
Minister



## ESTIMATES BRIEFING BOOK 1991-92

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## MINISTRY OF THE ATTORNEY GENERAL

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### OVERVIEW STATEMENT

The Ministry of the Attorney General is responsible for the administration and delivery of justice services to all communities in Ontario. The Ministry's mandate is to provide an accessible and fair justice system which reflects the needs of the people it serves. The Ministry of the Attorney General prosecutes all matters under the Federal Criminal Code, the Young Offenders Act, and the Provincial Statutes. These prosecutions are conducted by Crown Attorneys located throughout the province. Lawyers in the Civil Law Division conduct civil litigation and provide advice on legal matters to the government and its agencies, boards and commissions. The Ministry also advises government on constitutional questions. The Ministry co-ordinates the administration of court services in Ontario, operating a network of over 250 court offices. Programs administered by the Ministry include the Support and Custody Enforcement Program, the Victim-Witness Program, and the Drinking and Driving Countermeasures Office. The Ministry also develops policy for and funds the Ontario Legal Aid Plan. Boards, commissions and administrative agencies overseen by the Ministry include the Official Guardian, the Public Trustee, the Criminal Injuries Compensation Board, the Office of the Police Complaints Commissioner, the Boards of Inquiry, the Ontario Municipal Board, and the Assessment Review Board. In addition, the Ministry initiates and manages the reform of laws affecting the administration of justice in Ontario.

Attorney General

Deputy Attorney General

Director Communications

Assistant Deputy Attorney General  
Court Administration

Director Policy Development

Chair Ontario Law Reform Commission

Assistant Deputy Attorney General  
Criminal Law

Director Support and Custody Enforcement

Director Program Development

Director Criminal Prosecutions

Director Crown Law Office Civil

Director Human Resources

Director Audit Services

Director Financial and Administrative Services

Director Computer and Telecommunications

Accountant Ontario Court (General Division)

Co-ordinator French Language Services

Co-ordinator Freedom of Information

Co-ordinator Corporate Policy and Planning

Chair Ontario Municipal Board

Chair Ontario Assessment Review Board

Chair Criminal Injuries Compensation Board

Chair Board of Negotiation

Office of the Police Complaints Commissioner

Assistant Deputy Attorney General Finance and Administration

Executive Co-ordinator Legal Services

Director Legal Services

Official Guardian

Public Trustee

Director Constitutional Law

Director Constitutional Policy

Regional Director Brampton

Regional Director Newmarket

Regional Director Hamilton

Regional Director London

Regional Director Sudbury

Regional Director Ottawa

Regional Director Thunder Bay

Regional Director Toronto

*Ken Hargrave*

ATTORNEY GENERAL

## ACTS ADMINISTERED BY THE MINISTRY OF THE ATTORNEY GENERAL

DESCRIPTION	COURTS	CRIMINAL	CIVIL	ADMIN.	ABCs* /
	ADMIN. DIVISION	LAW DIVISION	LAW DIVISION	SERVICES/ OTHER	ADMIN. TRIBUNALS
Absconding Debtors Act	X				
Absentees Act					
Accidental Fires Act					
Accumulations Act					
Administration of Justice Act	X				
Age of Majority and Accountability Act					
Aliens' Real Property Act				X	
Anglican Church of Canada Act, 1979				X	
Arbitrations Act					
Architects Act, 1984					
Assessment Review Board Act					X
Bail Act	X				
Barristers Act					
Blind Persons' Rights Act					X
Bulk Sales Act					
Business Records Protection Act					
Change of Name Act, 1986					
Charitable Gifts Act				X	
Charities Accounting Act				X	
Children's Law Reform Act	X				
Commissioners for Taking Affidavits Act	X				
Compensation for Victims of Crime Act					
Construction Lien Act, 1983					X
Conveyancing and Law of Property Act					
Costs of Distress Act					
Court Reform Statute Law Amendment Act, 1989					
Courts of Justice Act, 1984	X				
Creditors' Relief Act	X				
Crown Administration of Estates Act				X	
Crown Agency Act					
Crown Attorneys Act					
Crown Witnesses Act			X		
Disorderly Houses Act					
Dog Owners' Liability Act					
Dower and Miscellaneous Abolition Act					
English and Wabigoon River Systems Mercury Contamination Settlements Agreement Act, 1986				X	
Equality Rights Statute Law Amendment Act					
Escheats Act				X	
Estates Act	X			X	
Estates Administration Act	X			X	
Evidence Act		X			
Execution Act		X			
Expropriations Act					X
Family Law Act, 1986		X			
Fines and Forfeitures Act					
Foreign Arbitral Awards Act					
Fraudulent Debtors Arrest Act		X			
Frustrated Contracts Act					
Gaming Act					
Habeas Corpus Act					
Hospitals and Charitable Institutions Inquiries Act					
Hotel Registration of Guests Act					

\* = Agencies, Boards and Commissions.

X = Denotes Divisional responsibility for administration of legislation.

Those not marked are the responsibility of the Ministry for monitoring and maintenance.

## ACTS ADMINISTERED BY THE MINISTRY OF THE ATTORNEY GENERAL (CONT'D.)

DESCRIPTION	COURTS	CRIMINAL	CIVIL	ADMIN.	ABCs* /
	ADMIN. DIVISION	LAW DIVISION	LAW DIVISION	SERVICES/ OTHER	ADMIN. TRIBUNALS
Innkeepers Act					
International Commercial Arbitration Act, 1988					
International Sale of Goods Act, 1988			X		
Interpretation Act					
Interprovincial Subpoenas Act					
Intervenor Funding Project Act, 1988			X		
Judicial Review Procedure Act	X				
Juries Act	X				
Justices of the Peace Act, 1989	X				
Landlord and Tenant Act	X				
Law Society Act					
Legal Aid Act				X	
Legal Profession Statute Law Amendment Act, 1990					
Libel and Slander Act					
Limitations Act					
Master and Servant Act					
Members' Conflict of Interest Act, 1988			X		
Mental Incompetency Act			X		
Mercantile Law Amendment Act					
Ministry of the Attorney General Act	X		X		
Minors' Protection Act					
Mortgages Act					
Negligence Act					
Notaries Act	X				
Occupiers' Liability Act					
Ombudsman Act					
Ontario Law Reform Commission Act					X
Ontario Municipal Board Act					X
Partition Act					
Pawnbrokers Act					
Perpetuities Act					
Police Services Act, 1990					X
Powers of Attorney Act			X		
Proceedings Against the Crown Act			X		
Professional Engineers Act, 1984					
Property and Civil Rights Act					
Provincial Offences Act	X		X		
Public Accountancy Act					
Public Authorities Protection Act					
Public Halls Act					
Public Inquiries Act					X
Public Institutions Inspection Act	X				
Public Officers Act					
Public Trustee Act				X	
Reciprocal Enforcement of Judgments Act	X				
Reciprocal Enforcement of Judgments (U.K.) Act, 1984	X				
Reciprocal Enforcement of Maintenance Orders Act, 1982	X		X		
Regulations Act					X
Regulations Revision Act, 1989					X
Religious Freedom Act					
Religious Organizations' Lands Act					
Revised Statutes Amendment Act, 1981					
Revised Statutes Confirmation Act, 1981					

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Those not marked are the responsibility of the Ministry for monitoring and maintenance.

## ACTS ADMINISTERED BY THE MINISTRY OF THE ATTORNEY GENERAL (CONT'D.)

DESCRIPTION	COURTS	CRIMINAL	CIVIL	ADMIN.	ABCs* /
	ADMIN.	LAW	LAW	SERVICES/	ADMIN.
	DIVISION	DIVISION	DIVISION	OTHER	TRIBUNALS
Sales of Goods Act					
Settled Estates Act					
Short Forms of Conveyances Act					
Short Forms of Leases Act					
Short Forms of Mortgages Act					
Solicitors Act					
South African Trusts Investments Act, 1988					X
Statute of Frauds					
Statutes Act					X
Statutes Revision Act, 1989					X
Statutory Powers Procedure Act					
Succession Law Reform Act					
Support and Custody Orders Enforcement Act, 1985	X				
Ticket Speculation Act					
Time Act					
Transboundary Pollution Reciprocal Access Act, 1986					
Trespass to Property Act					
Trustee Act					
Unconscionable Transactions Relief Act					
University Expropriation Powers Act					
Variation of Trusts Act					
Vendors and Purchasers Act					
Wages Act					
Warehouse Receipts Act					

\* = Agencies, Boards and Commissions.

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AGENCIES, BOARDS AND COMMISSIONS REPORTING TO THE MINISTRY

DESCRIPTION	TYPE OF AGENCY*	1991-92 ESTIMATES		1990-91 INTERIM ACTUALS	
		EXPENDITURE \$	REVENUE \$	EXPENDITURE \$	REVENUE \$
<b>SCHEDULE I AGENCIES:</b>					
-----					
Advisory Committee of Public Trustee on Investments	A	**	17,500,000	**	34,200,000
Assessment Review Board	R	4,847,200		4,892,000	
Board of Negotiation	R	155,500		122,000	
Criminal Injuries Compensation Board	R	11,833,900	3,350,000	12,059,800	6,650,100
Finance Committee for the Investment of Court Funds	O	**		**	
Ontario Law Reform Commission	A	1,670,200		1,604,300	
Ontario Municipal Board	R	7,743,500		6,717,000	
Provincial Judges Remuneration Commission ***	A	**		**	
Statutory Powers Procedure Rules Committee	R	**		**	
 <b>AD HOC BODIES:</b>					
-----					
Boards of Inquiry		519,300		28,000	
Office of the Police Complaints Commissioner		5,000,500		2,316,700	548,800

\* A = advisory; O = operational; R = regulatory

\*\* Expenditures of these agencies are not considered significant and are borne within the ABC members' own Ministry Program.

\*\*\* The Ontario Provincial Courts Committee is continued under this Commission pursuant to subsection 50(1) of the Courts of Justice Amendment Act, 1989, Chapter 55, effective September 1, 1990.

COMPARATIVE STATEMENT OF REVENUE  
(\$ THOUSANDS)

DESCRIPTION	ESTIMATED	INTERIM	ACTUAL
	REVENUE 1991-92	ACTUAL 1990-91	ACTUAL 1989-90
<b>OTHER REVENUE:</b>			
-----			
<b>OTHER FEES AND LICENCES:</b>			
Local Registrars (Estates) .....	33,000.0	29,854.0	28,580.3
Local Registrars (Other) .....	30,300.0	27,417.0	18,138.3
Sheriffs .....	14,700.0	13,370.0	11,823.7
Other .....	1,966.9	2,021.9	1,973.1
SALES AND RENTALS .....	167.5	159.5	177.7
<b>FINES AND PENALTIES:</b>			
Ontario Court (Provincial Div.)(Criminal) .....	60,564.8	42,465.0	41,622.5
Ontario Court (Provincial Div.)(Family) .....	128.7	117.2	98.1
Unclaimed bail and restitutions .....	169.0	160.7	60.8
Ontario Court (General Division) .....	938.0	892.9	1,298.0
Estreated bail .....	434.0	413.0	392.3
Other (Highway Traffic Act) .....	112,165.5	105,445.1	72,083.9
Victim Surcharge .....	600.0	506.1	193.1
<b>RECOVERIES:</b>			
Recovery of Prior Years' Expenditures ....	427.0	427.0	259.4
<b>REIMBURSEMENTS:</b>			
Metro Toronto (Parking Tags) .....	-	270.0	177.5
Office of the Police Complaints Comm. ....	-	548.8	704.1
Public Trustee .....	12,250.0	11,285.3	9,760.1
Accountant of the Ont. Court (Gen. Div.) .....	450.0	686.4	129.6
Official Guardian .....	263.0	262.6	240.3
Other .....	16.0	15.0	1.0
<b>MISCELLANEOUS:</b>			
Public Trustee - escheated estates .....	2,500.0	7,200.0	1,621.2
Other .....	1,630.0	1,630.0	1,340.2
Public Trustee Investment Account .....	10,000.0	27,000.0	35,000.0
Acct. of the Ont.Crt.- Suitors Susp.Acct..	-	-	4,000.0
Public Trustee Unclaimed Property Act ....	5,000.0	-	-
<b>PAYMENTS FROM THE FEDERAL GOVERNMENT:</b>			
-----			
<b>CANADA ASSISTANCE PLAN:</b>			
Civil Legal Aid .....	17,100.0	18,787.0	15,539.8
<b>OTHER:</b>			
Legal Aid - Criminal .....	35,000.0	36,463.7	32,785.0
Legal Aid - Young Offenders Act .....	6,300.0	8,383.8	6,970.1
Victims of Crime .....	3,350.0	6,650.1	3,244.7
Native Court Workers .....	790.2	504.4	457.6
Other .....	13.5	114.0	191.8
TOTAL REVENUE	350,224.1	343,050.5	288,864.2



THE ESTIMATES, 1991-92

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MINISTRY SUMMARY

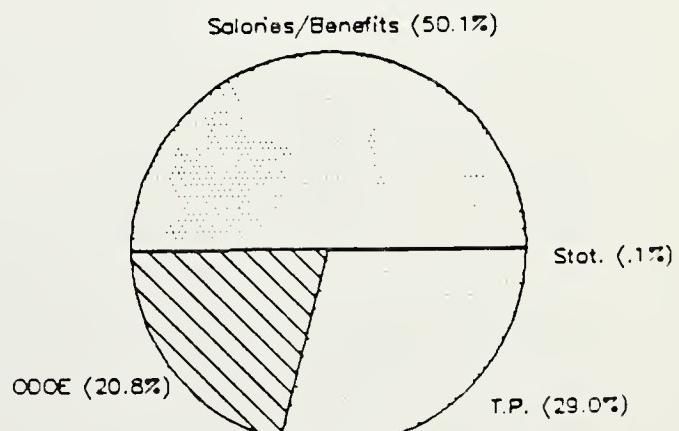
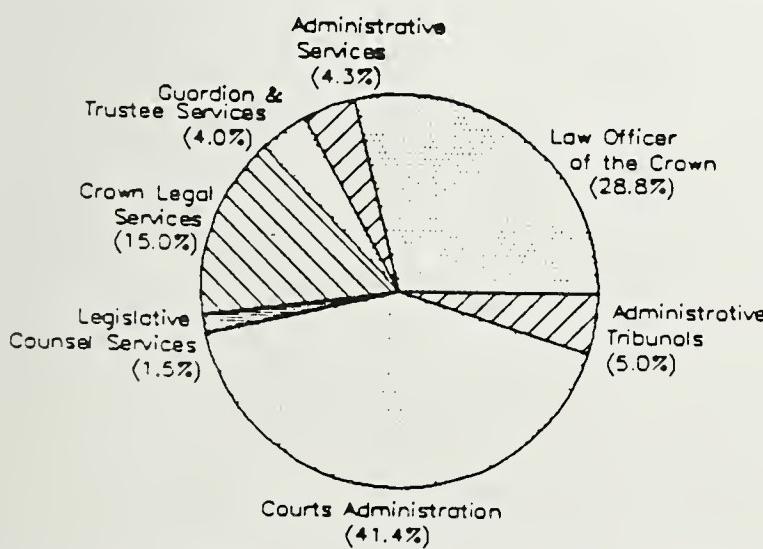
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**MINISTRY OF THE ATTORNEY GENERAL  
OPERATING SUMMARY**

The Ministry of the Attorney General is responsible for the administration and delivery of justice services to all communities in Ontario. The Ministry's mandate is to provide an accessible and fair justice system which reflects the needs of the people it serves. The Ministry of the Attorney General prosecutes all matters under the Federal Criminal Code, the Young Offenders Act, and the Provincial Statutes. These prosecutions are conducted by Crown Attorneys located throughout the province. Lawyers in the Civil Law Division conduct civil litigation and provide advice on legal matters to the government and its agencies, boards and commissions. The Ministry also advises government on constitutional questions. The Ministry co-ordinates the administration of court services in Ontario, operating a network of over 250 court offices. Programs administered by the Ministry include the Support and Custody Enforcement Program, the Victim-Witness Program, and the Drinking and Driving Countermeasures Office. The Ministry also develops policy for and funds the Ontario Legal Aid Plan. Boards, commissions and administrative agencies overseen by the Ministry include the Official Guardian, the Public Trustee, the Criminal Injuries Compensation Board, the Office of the Police Complaints Commissioner, the Boards of Inquiry, the Ontario Municipal Board and the Assessment Review Board. In addition, the Ministry initiates and manages the reform of laws affecting the administration of justice in Ontario.

(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Programs	(e) 1990-91 Interim Actuals	(f) 1990-91 Estimates	(g) 1989-90 Actuals
\$	\$	%		\$	\$	\$
<b>OPERATING</b>						
174,341,657	25,376,900	17.04%	LAW OFFICER OF THE CROWN	159,439,900	148,964,757	140,485,714
26,021,700	1,809,800	7.47%	ADMINISTRATIVE SERVICES	26,373,500	24,211,900	21,695,112
24,141,900	379,000	1.59%	GUARDIAN AND TRUSTEE SERVICES	22,981,400	23,762,900	18,599,580
91,333,700	10,195,600	12.57%	CROWN LEGAL SERVICES	79,625,800	81,138,100	71,573,007
9,152,500	2,064,400	29.12%	LEGISLATIVE COUNSEL SERVICES	5,500,000	7,088,100	3,992,332
250,766,000	26,477,900	11.81%	COURTS ADMINISTRATION	235,285,400	224,288,100	209,529,537
30,099,900	4,782,200	18.89%	ADMINISTRATIVE TRIBUNALS	26,135,500	25,317,700	22,124,042
605,857,357	71,085,800	13.29%	MINISTRY TOTAL OPERATING	555,341,500	534,771,557	487,999,324
(134,228,000)			Less: Special Warrants	134,228,000	134,228,000	
395,557	(352,000)	-47.09%	Statutory Appropriations	747,500	747,557	3,502,322
605,461,800	205,665,800	51.44%	TOTAL OPERATING TO BE VOTED	420,366,000	399,796,000	491,501,646
<b>ACCOUNTING CLASSIFICATION</b>						
605,857,357	71,085,800	13.29%	Expenditure	555,341,500	534,771,557	487,999,324



MINISTRY OF THE ATTORNEY GENERAL  
CAPITAL SUMMARY

(a) 1991-92 Estimates	(b) Change from 1990-91 Est. \$	(c) %	(d) Programs	(e) 1990-91		(g) 1989-90 Actuals \$
				Interim Actuals \$	Estimates \$	
<b>CAPITAL</b>						
11,773,000	7,623,000	183.69%	COURTS ADMINISTRATION	3,947,900	4,150,000	4,579,641
11,773,000	7,623,000	183.69%	MINISTRY TOTAL CAPITAL	3,947,900	4,150,000	4,579,641
	(1,072,000)		Less: Special Warrants	1,072,000	1,072,000	
11,773,000	8,695,000	282.49%	TOTAL CAPITAL TO BE VOTED	2,875,900	3,078,000	4,579,641
ACCOUNTING CLASSIFICATION						
11,773,000	7,623,000	183.69%	Expenditure	3,947,900	4,150,000	4,579,641

MINISTRY OF THE ATTORNEY GENERAL  
PROGRAMS AND STANDARD ACCOUNTS SUMMARY: OPERATING  
1991-92  
(\$000)

		301	302	303	304	305	306	307	PERCENT OF TOTAL MINISTRY
OPERATING STANDARD ACCOUNTS		LAW OFFICER OF THE CROWN	ADMINISTRATIVE SERVICES	GUARDIAN & TRUSTEE SERVICES	CROWN LEGAL SERVICES	LEGISLATIVE COUNSEL SERVICES	COURTS ADMINISTRATION	ADMINISTRATIVE TRIBUNALS	TOTAL
		\$	\$	\$	\$	\$	\$	\$	%
Salaries and Wages		5,166.0	13,727.2	11,608.2	90,951.0	3,571.4	145,445.8	10,639.1	281,108.7 46.4%
Employee Benefits		884.1	2,416.6	1,922.7	16,738.8	578.5	32,423.0	1,843.5	56,807.2 9.4%
Transportation and Communication		287.0	751.5	391.8	2,529.6	109.3	11,152.9	1,367.6	16,589.7 2.7%
Services		4,082.1	7,445.3	9,025.1	13,134.7	4,181.9	49,746.1	5,376.7	92,991.9 15.3%
Supplies and Equipment		466.1	1,609.3	1,345.0	2,141.4	711.4	9,848.1	845.9	16,967.2 2.8%
Transfer Payments		163,415.8	554.5		2.0		1,798.1	10,027.1	175,797.5 29.0%
Other Transactions		41.6			2.0		352.0		395.6 0.1%
Recoveries		(1.0)	(482.7)	(150.9)	(34,165.8)				(34,800.4) -5.7%
TOTAL		174,341.7	26,021.7	24,141.9	91,333.7	9,152.5	250,766.0	30,099.9	605,857.4 100.0%
PERCENTAGE OF TOTAL MINISTRY		28.8%	4.3%	4.0%	15.1%	1.5%	41.4%	5.0%	100.0%

**MINISTRY OF THE ATTORNEY GENERAL  
PROGRAMS AND STANDARD ACCOUNTS SUMMARY: CAPITAL  
1991-92  
(\$000)**

	CAPITAL STANDARD ACCOUNTS	LAW OFFICER OF THE CROWN	ADMINISTRATIVE SERVICES	GUARDIAN & TRUSTEE SERVICES	CROWN LEGAL SERVICES	LEGISLATIVE COUNSEL SERVICES	COURTS ADMINISTRATION	ADMINISTRATIVE TRIBUNALS	TOTAL	PERCENT OF TOTAL MINISTRY	
										\$	%
Salaries and Wages									0.0	0.0	0.0%
Employee Benefits									0.0	0.0	0.0%
Transportation and Communication									0.0	0.0	0.0%
Services									0.0	0.0	0.0%
Supplies and Equipment									0.0	0.0	0.0%
Acquisition/Construction of Physical Assets									11,773.0	100.0%	
Transfer Payments									0.0	0.0	0.0%
Other Transactions									0.0	0.0	0.0%
Recoveries											
TOTAL									11,773.0	0.0	100.0%
PERCENTAGE OF TOTAL MINISTRY									0.0%	0.0%	100.0%

THE ESTIMATES, 1991-92

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VOTE 301

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LAW OFFICER

OF THE

CROWN PROGRAM

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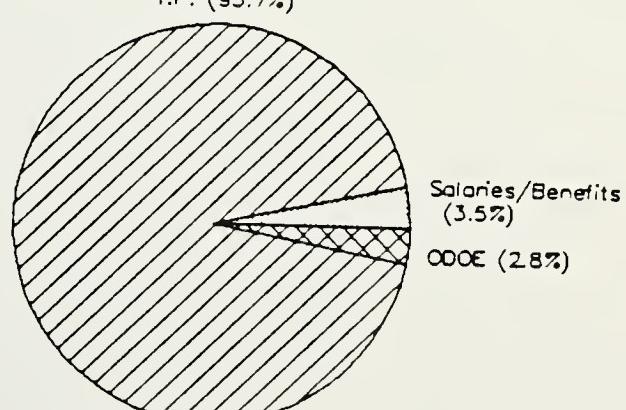
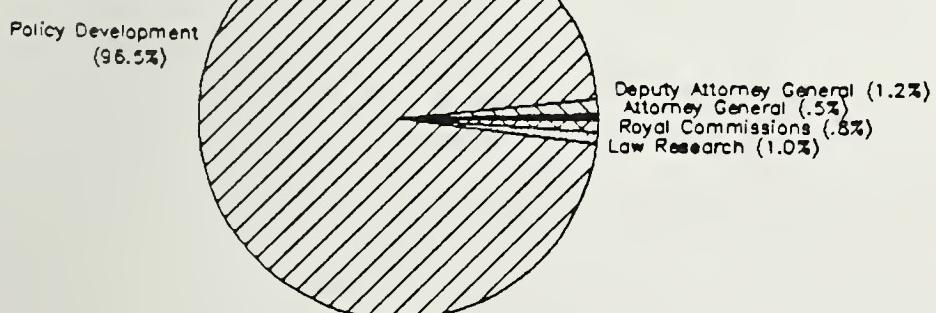


## MINISTRY OF THE ATTORNEY GENERAL

## LAW OFFICER OF THE CROWN PROGRAM:

This program provides for the direction and supervision of the administration of justice in Ontario, and the provincial contribution to the Ontario Legal Aid Plan.

(a) 1991-92 Estimates	(b) Change from 1990-91 Est. \$	(c) %	(d) Program and Activities	(e) 1990-91		(g) 1989-90 Actuals \$
				Interim Actuals \$	Estimates \$	
<b>OPERATING 301</b>						
			LAW OFFICER OF THE CROWN PROGRAM			
826,600	(205,100)	-19.88%	Attorney General	897,000	1,031,700	924,395
2,060,000	(850,500)	-29.22%	Deputy Attorney General	1,997,400	2,910,500	3,973,194
168,268,700	28,124,500	20.07%	Policy Development	151,710,200	140,144,200	128,173,095
1,670,200	49,800	3.07%	Law Research (Ontario Law Reform Commission)	1,604,300	1,620,400	1,461,497
1,474,600	(1,741,800)	-54.15%	Royal Commissions	3,189,500	3,216,400	5,913,427
31,749	0	0.00%	Minister's Salary, the Executive Council Act	31,700	31,749	31,749
9,808	0	0.00%	Parliamentary Assistant's Salary the Executive Council Act	9,800	9,808	8,357
174,341,657	25,376,900	17.04%	Total Operating	159,439,900	148,964,757	140,485,714
	(34,900,000)		Less: Special Warrants	34,900,000	34,900,000	
41,557	0	0.00%	Statutory Appropriations	41,500	41,557	40,106
174,300,100	60,276,900	52.86%	AMOUNT TO BE VOTED	124,498,400	114,023,200	140,445,608



## THE ESTIMATES, 1991-92

VOTE/ITEM: 301-1  
 PROGRAM: LAW OFFICER OF THE CROWN  
 ACTIVITY: ATTORNEY GENERAL  
 EXPENDITURE TYPE: OPERATING

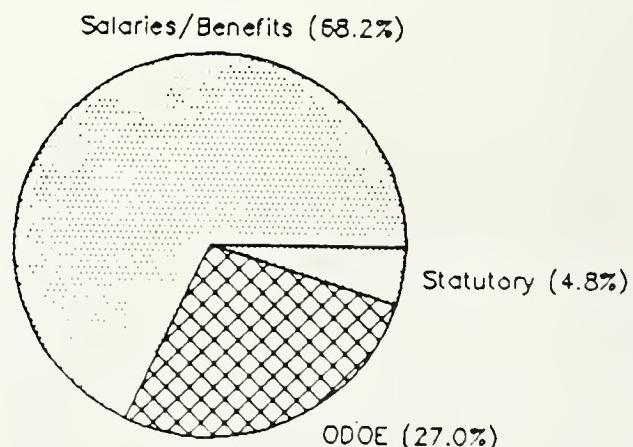
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(a) 1991-92 Estimates	(b) Change from 1990-91 Est. \$	(c) % \$	(d) Description	(e) 1990-91		(g) 1989-90 Actuals \$
				Interim Actuals \$	Estimates \$	
551,500	(171,300)	-23.70%	Salaries and Wages	601,200	722,800	664,975
40,200	(33,800)	-45.68%	Employee Benefits	56,800	74,000	45,200
61,600	0	0.00%	Transportation and Communication	79,300	61,600	59,053
106,500	0	0.00%	Services	81,000	106,500	83,778
66,800	0	0.00%	Supplies and Equipment	78,700	66,800	71,389
41,557	0	0.00%	Other Transactions	41,500	41,557	40,106
868,157	(205,100)	-19.11%	Total	938,500	1,073,257	964,501

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(8,100)
o ODOE COST ESCALATION	4,700
o PAY EQUITY	7,700
o REALLOCATION	(209,400)
TOTAL	(205,100)

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## THE ESTIMATES, 1991-92

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VOTE/ITEM: 301-1  
PROGRAM: LAW OFFICER OF THE CROWN  
ACTIVITY: ATTORNEY GENERAL  
EXPENDITURE TYPE: OPERATING

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### ACTIVITY DESCRIPTION

To provide administrative support and political and policy advice to the Attorney General.

### FUNCTIONS

The Minister's Office provides administrative support including:

- Handling the Minister's correspondence.
- Co-ordinating the Minister's schedule.

Policy and political advice is provided by:

- Liaison with the public.
- Liaison with the Ministry.
- Liaison with other Ministers' Offices.
- Liaison with the Premier's Office and with Cabinet Office.

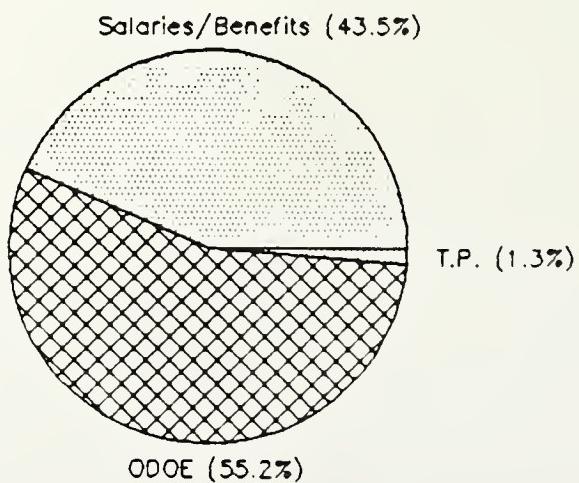
THE ESTIMATES, 1991-92

VOTE/ITEM: 301-2  
 PROGRAM: LAW OFFICER OF THE CROWN  
 ACTIVITY: DEPUTY ATTORNEY GENERAL  
 EXPENDITURE TYPE: OPERATING

(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				\$	\$	
723,500	(646,200)	-47.18%	Salaries and Wages	1,149,300	1,369,700	2,790,915
171,900	(127,700)	-42.62%	Employee Benefits	183,000	299,600	393,289
22,100	(5,400)	-19.64%	Transportation and Communication	249,100	27,500	197,428
1,088,500	(67,100)	-5.81%	Services	209,000	1,155,600	393,881
27,700	(5,400)	-16.31%	Supplies and Equipment	122,000	33,100	163,181
26,300	1,300	5.20%	Transfer Payments	85,000	25,000	34,500
2,060,000	(850,500)	-29.22%	Total	1,997,400	2,910,500	3,973,194

EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(14,600)
o ODOE COST ESCALATION	25,300
o PAY EQUITY	38,100
o LAWYERS' SETTLEMENT	8,900
o REALLOCATION	(908,200)
TOTAL	(850,500)



## THE ESTIMATES, 1991-92

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VOTE/ITEM: 301-2  
PROGRAM: LAW OFFICER OF THE CROWN  
ACTIVITY: DEPUTY ATTORNEY GENERAL  
EXPENDITURE TYPE: OPERATING

---

### ACTIVITY DESCRIPTION

The Office of the Deputy Attorney General is responsible for the day-to-day management of the Ministry's operations and for the provision of legal and policy advice to the Minister and government.

### FUNCTIONS

The Office of the Deputy Attorney General performs the following functions:

#### Ministry Management

- Directs the Ministry's management processes and committees.
- Provides ongoing advice and information flow between senior management and the Office.
- Co-ordinates Ministry responses to issues and correspondence.

#### Legal and Policy Advice

- Determines the Ministry's position on legal issues.
- Co-ordinates and represents the Ministry's position at various Cabinet committee meetings.
- Co-ordinates the operation of Ministry input to federal/provincial meetings.

## THE ESTIMATES, 1991-92

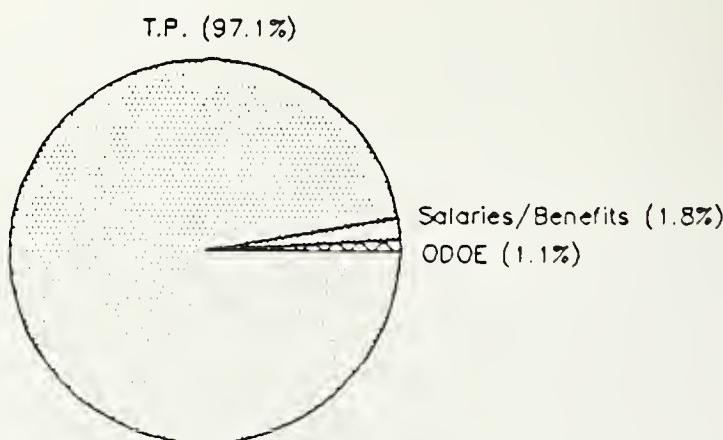
VOTE/ITEM: 301-3  
 PROGRAM: LAW OFFICER OF THE CROWN  
 ACTIVITY: POLICY DEVELOPMENT  
 EXPENDITURE TYPE: OPERATING

(a) 1991-92 Estimates	(b) Change from 1990-91 Est. \$	(c) % %	(d) Description	(e) 1990-91 Interim Actuals \$		(f) Estimates \$	(g) 1989-90 Actuals \$
				1990-91 Interim Actuals \$	1989-90 Actuals \$		
2,632,300	649,600	32.76%	Salaries and Wages	1,978,400	1,982,700	1,760,847	
469,800	118,000	33.54%	Employee Benefits	301,800	351,800	214,000	
35,000	0	0.00%	Transportation and Communication	73,000	35,000	85,431	
1,693,100	1,620,200	2222.50%	Services	74,600	72,900	507,575	
50,000	0	0.00%	Supplies and Equipment	81,000	50,000	277,169	
163,389,500	25,736,700	18.70%	Transfer Payments	149,201,400	137,652,800	125,786,800	
(1,000)	0	0.00%	Recoveries from other Ministries		(1,000)	(458,727)	
168,268,700	28,124,500	20.07%	Total	151,710,200	140,144,200	128,173,095	
				=====	=====	=====	=====

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(19,400)
o ODOE COST ESCALATION	1,351,900 **
o LEGAL AID	24,388,000
o LAWYERS' SETTLEMENT	98,300
o PAY EQUITY	27,400
o REALLOCATION	778,300
o NEW INITIATIVES	
- Child Access Assistance Project	1,500,000
TOTAL	28,124,500
	=====

\*\* INCLUDES LEGAL AID CLINICS, \$1,342,700.



## THE ESTIMATES, 1991-92

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VOTE/ITEM: 301-3  
PROGRAM: LAW OFFICER OF THE CROWN  
ACTIVITY: POLICY DEVELOPMENT  
EXPENDITURE TYPE: OPERATING

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### ACTIVITY DESCRIPTION

The Policy Development Division develops the legislative program of the Ministry. It analyses and in some cases initiates proposals for law reform, and assists generally in the transformation of law reform ideas into legislative and administrative action. The Division produces policy submissions for Cabinet and its committees and works with Legislative Counsel in the preparation of draft bills. Legal and policy research, analysis, consultation and representing the Ministry on interministerial and intergovernmental committees are major Division activities. The Division has financial responsibility for the Ontario Legal Aid Plan in addition to its ongoing legal and policy functions. The Division is also responsible for a number of Ministry activities in relation to human rights, race relations, and native issues.

### FUNCTIONS

The Division's major functions are summarized as follows:

- Studying and analyzing all aspects of the administration of justice in Ontario.
- Continual review of the approximately 120 statutes administered by the Ministry, proposing reform and analyzing suggestions for reform from the Ontario Law Reform Commission, the public, lawyers, other ministries and members of the Legislature.
- Developing the legislative program of the Ministry. This process begins with discussions on suggested legislation with senior staff members of the Ministry. Frequently discussions are held and position papers are prepared in consultation with outside groups which have an interest in the issue. Policy submissions are then prepared outlining the problems and evaluating all government options for discussion and decision-making by the Cabinet Committee on Justice and by Cabinet. This process concludes with counsel from the Division assisting legislative counsel to create draft bills reflecting Cabinet decisions, and preparing compendiums for use by members of the Legislature.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 301-3  
PROGRAM: LAW OFFICER OF THE CROWN  
ACTIVITY: POLICY DEVELOPMENT  
EXPENDITURE TYPE: OPERATING

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FUNCTIONS (CONT'D)

- Advising the Attorney General and Deputy Attorney General during the legislative process of a bill. This generally involves attending the Legislative Assembly with the Attorney General or Parliamentary Assistant to assist as necessary in responding to issues raised by members of the Legislature about the bill.
- Representing the Ministry with respect to initiatives, committees and task forces on matters related to the legislative responsibilities of the Ministry, and in the areas of human rights, race relations, access to legal services and legal aid.
- Carrying out the Ministry's responsibility for supervision of the provincial legal aid plan and administering the transfer payments to the Law Society of Upper Canada.

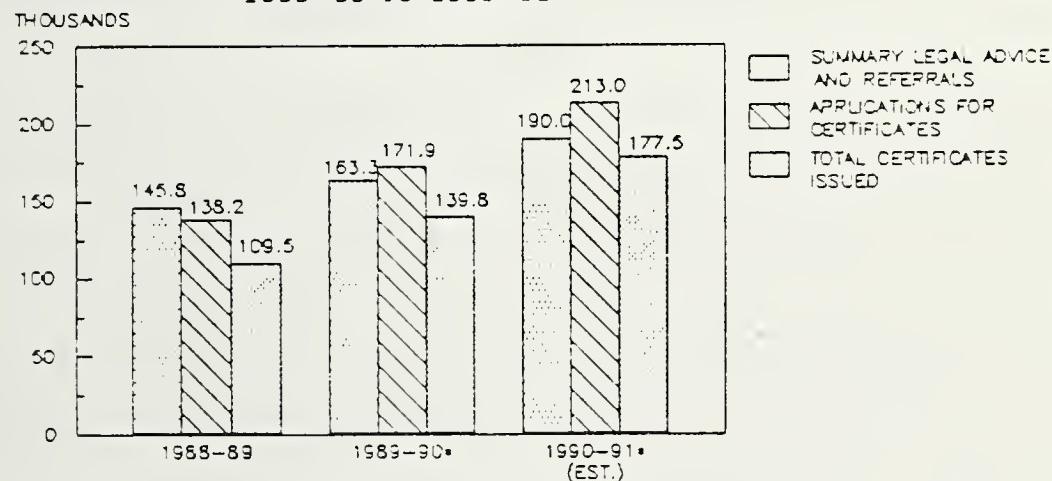
## THE ESTIMATES, 1991-92

**VOTE/ITEM:** 301-3  
**PROGRAM:** LAW OFFICER OF THE CROWN  
**ACTIVITY:** POLICY DEVELOPMENT  
**EXPENDITURE TYPE:** OPERATING

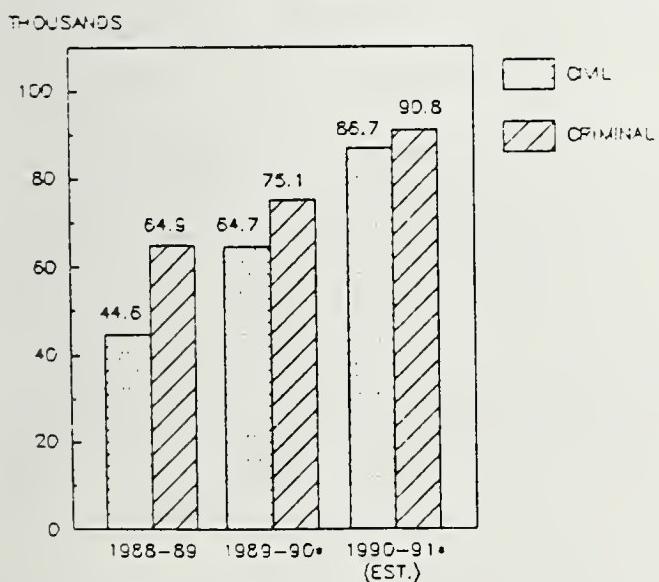
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### PROGRAM/ACTIVITY STATISTICAL DATA

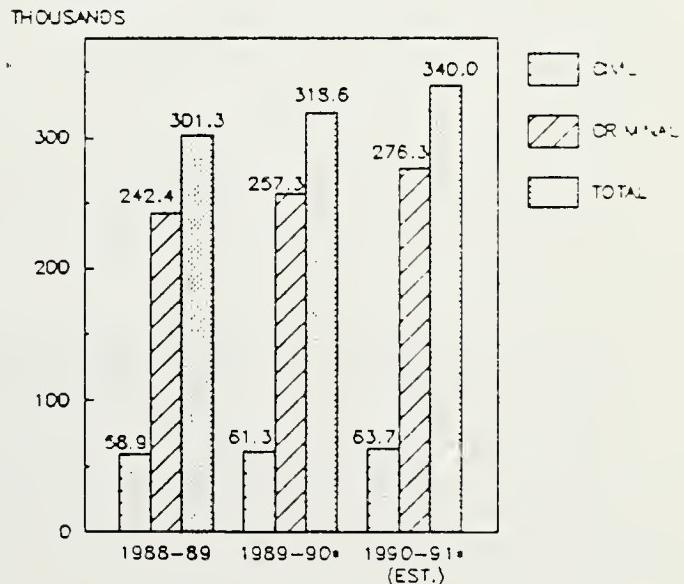
ONTARIO LEGAL AID - APPLICATIONS/CERTIFICATES ISSUED  
1988-89 TO 1990-91



ONTARIO LEGAL AID  
CERTIFICATES ISSUED  
1988-89 TO 1990-91



ONTARIO LEGAL AID  
PERSONS ASSISTED BY DUTY COUNSEL  
1988-89 TO 1990-91



\* Includes "Designated Counsel" program for refugee cases which is fully funded by the Federal Department of Justice.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 301-3  
 PROGRAM: LAW OFFICER OF THE CROWN  
 ACTIVITY: POLICY DEVELOPMENT  
 EXPENDITURE TYPE: OPERATING

---

PROGRAM/ACTIVITY STATISTICAL DATA (CONT'D)

	1988-89	1989-90*	1990-91*
	<u>Actual</u>	<u>Actual</u>	<u>Forecast</u>
	(\$ millions)		

Expenditure

Certificate Fees and Disbursements	\$ 98.8	\$ 123.1	\$ 153.1
Duty Counsel (Incl. Salaried)	8.2	8.7	9.8
Community Legal Clinics	19.1	22.1	26.8
Student Legal Aid Societies	0.8	0.9	1.3
Northern Legal Aid Services Corporation	N/A	0.4	0.9
Research Facility	1.3	1.7	1.8
Administration	<u>14.4</u>	<u>16.7</u>	<u>19.5</u>
 TOTAL	 <u>\$ 142.6</u>	 <u>\$ 173.6</u>	 <u>\$ 213.2</u>

Receipts

Opening Balance	\$ 0.2	\$ 0.4	\$ 6.9
Province of Ontario (Gross)**	105.6	125.8	146.7
Law Foundation	23.1	35.7	32.5
Law Society	3.6	4.1	4.8
Clients' Contrib./Recoveries	9.4	10.5	11.4
Sales of Research Materials	0.1	0.2	0.2
"Designated Counsel" Recoveries	N/A	1.6	7.8
Miscellaneous Income	<u>0.9</u>	<u>2.4</u>	<u>2.9</u>
 TOTAL	 <u>\$ 142.9</u>	 <u>\$ 180.7</u>	 <u>\$ 213.2</u>

Net Provincial Contribution

Amount	\$ 58.7	\$ 65.3	\$ 88.0
Percentage of total receipts	41%	36%	41%

\*\* Includes Federal Contribution through cost-sharing      \$ 46.9      \$ 57.8      \$ 58.7

\* Includes "Designated Counsel" program for refugee cases which is fully funded by the Federal Department of Justice.

## THE ESTIMATES, 1991-92

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VOTE/ITEM:	301-3
PROGRAM:	LAW OFFICER OF THE CROWN
ACTIVITY:	POLICY DEVELOPMENT
EXPENDITURE TYPE:	OPERATING

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### INITIATIVES

- Counsel in the Division has been steering and monitoring a federal-provincial review of the certificate activities of the Ontario Legal Aid Plan. The final report is expected to be ready by May 1991.
- Counsel in the Division initiated a review, along with officials with Ministries of Health and Community and Social Services, of the delivery of non-legal citizenship advocacy services to the province's disadvantaged adults. Its implementation has been announced along with Substitute Decision Making for Mentally Incapable Persons.
- Counsel in the Division co-ordinated a consultation group on proposals for a new Limitations Act. The group includes members of the Canadian Bar Association - Ontario, professional organizations, municipalities, persons with handicaps, women, and other non-government organizations. A report will be presented for government consideration in 1991-92.
- Counsel in the Division initiated a review to liberalize and rationalize the law of standing in order to improve access to justice in Ontario. An Advisory Group on the Law of Standing was established for this purpose. The Committee is expected to report to the Attorney General in April, 1991.
- Counsel in the Division is co-ordinating a broad government response to issues that have arisen out of allegations of physical and sexual abuse of children at provincial reform institutions over 30 years ago.
- Counsel in the Division is developing in consultation with other interested ministries a proposal to consider a network of supervised access facilities in the province to assist non-custodial parents to maintain a relationship with their children.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 301-3  
PROGRAM: LAW OFFICER OF THE CROWN  
ACTIVITY: POLICY DEVELOPMENT  
EXPENDITURE TYPE: OPERATING

---

INITIATIVES (CONT'D)

- Counsel in the Division is chairing an inter-divisional committee within the Ministry which is overseeing and co-ordinating race relations initiatives. The majority of projects are funded through the Ministry of Citizenship Multiculturalism and Race Relations Fund. A review of the communications strategy for ensuring adequate and appropriate communications to a multicultural and multiracial public was completed, a racial minority youth conference was held on justice system issues, and a Minority Advocacy Rights Council was funded to review the advocacy needs of minorities.
- Counsel is coordinating a consultation group on amendments to the Trespass to Property Act.
- Counsel has commenced a review of legislative policies based on spousal status.
- Counsel continues their work on a number of major projects such as enhancements to support and custody enforcement legislation, class actions, tenant protection, alternative dispute resolution, administrative tribunal reform, conflict of interest, legislation governing several programs, international law, the rights of children, and access of justice and legal services generally.
- Counsel has been involved in the development and implementation in 1990/91 of community-based justice projects in two Nishnawbe-Aski Nation (NAN) communities (Attawapiskat and Sandy Lake).
- Staff are involved with the Ontario Legal Aid Plan in the continued development of the NAN Legal Services Corporation, which is designed to provide a "one-stop" legal service to members of NAN communities.
- Staff have co-ordinated a response to the evaluation of the Native Courtworkers Programme.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 301-3  
PROGRAM: LAW OFFICER OF THE CROWN  
ACTIVITY: POLICY DEVELOPMENT  
EXPENDITURE TYPE: OPERATING

---

INITIATIVES (CONT'D)

- Staff have been involved in the recruitment of additional candidates for the Native Justices of the Peace Program.
- Counsel in the Division is chairing an interdivisional committee within the Ministry, which is steering a pilot project with Central Collection Services of the Ministry of Government Services. The pilot project, specially authorized and funded by Management Board, is developing ways to reduce the number of fines levied in the province that are unpaid.

THE ESTIMATES, 1991-92

VOTE/ITEM: 301-4  
 PROGRAM: LAW OFFICER OF THE CROWN  
 ACTIVITY: LAW RESEARCH (ONTARIO LAW REFORM COMMISSION)  
 EXPENDITURE TYPE: OPERATING

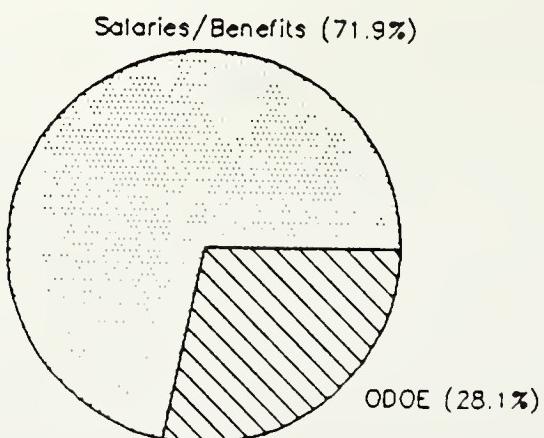
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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				Interim Actuals	Estimates	
\$	\$	%		\$	\$	\$
1,016,300	44,000	4.53%	Salaries and Wages	942,500	972,300	875,188
184,800	5,800	3.24%	Employee Benefits	165,100	179,000	96,200
49,300	0	0.00%	Transportation and Communication	33,600	49,300	41,096
291,200	0	0.00%	Services	375,300	291,200	260,475
128,600	0	0.00%	Supplies and Equipment	107,800	128,600	188,538
			Recoveries from other Ministries	(20,000)		
1,670,200	49,800	3.07%	Total	1,604,300	1,620,400	1,461,497

EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(10,000)
o ODOE COST ESCALATION	9,400
o LAWYERS' SETTLEMENT	36,000
o PAY EQUITY	24,600
o REALLOCATION	(10,200)
TOTAL	49,800

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THE ESTIMATES, 1991-92

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VOTE/ITEM: 301-4  
PROGRAM: LAW OFFICER OF THE CROWN  
ACTIVITY: LAW RESEARCH (ONTARIO LAW REFORM COMMISSION)  
EXPENDITURE TYPE: OPERATING

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ACTIVITY DESCRIPTION

The Ontario Law Reform Commission is an independent body and inquires into any matter relating to: reform of the law having regard to the statute law, common law and judicial decisions; the administration of justice; judicial and quasi-judicial procedures under any Act; and any subject referred to it by the Attorney General.

FUNCTIONS

- Maintains a systematic, continuous and long-range review of the law of Ontario.
- Institutes and directs legal and related research with a view to reform of the law.
- Consults on specific projects with members of the judiciary, the legal and academic community, government, members of the public, and persons with expertise or an interest in the subject matter of the particular project.
- Publishes reports containing the results of its research, including recommendations for reform of the law and, where appropriate, draft recommended legislation.
- Consults widely with members of the judiciary, the legal profession, academics, members of the public and representatives of interest groups in connection with developing its program.
- Maintains liaison with other law reform agencies in Canada and abroad.

## THE ESTIMATES, 1991-92

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VOTE/ITEM:	301-4
PROGRAM:	LAW OFFICER OF THE CROWN
ACTIVITY:	LAW RESEARCH (ONTARIO LAW REFORM COMMISSION)
EXPENDITURE TYPE:	OPERATING

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### INITIATIVES

#### Current Program

The current research program includes the following projects:

- The Administration of Estates of Deceased Persons.
- The Child Witness.
- Exemplary Damages.
- The Law of Charities.
- Workplace Dispute Resolution Mechanisms: Structure and Process.
- An Examination of the Law Relating to Drug and Alcohol Testing; HIV/AIDS Testing; Genetic Testing; and Psychological Testing.
- Public Inquiries and Coroners Inquests.

#### Visiting Scholar

- A Visiting Scholar position has been established by the Commission. The first Visiting Scholar was Chief Justice Edward Bayda of Saskatchewan. The current Visiting Scholar is Professor Peter Hogg of Osgoode Hall Law School.

#### Discussion Papers

The Commission is inaugurating a series of discussion papers on law reform issues designed to foster debate on adapting Ontario's law and legal system to the challenges of contemporary social developments.



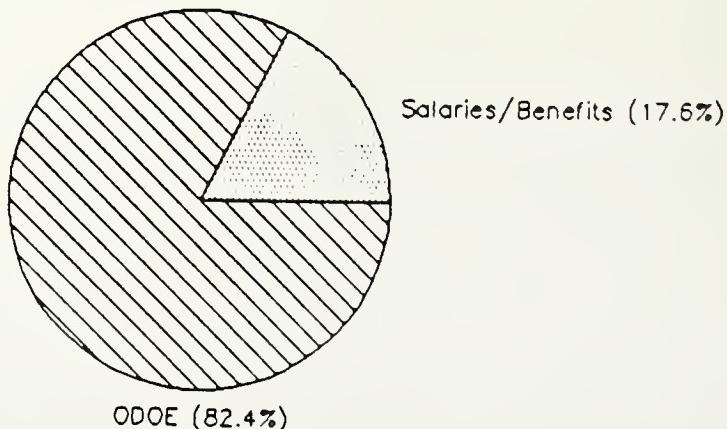
THE ESTIMATES, 1991-92

VOTE/ITEM: 301-5  
 PROGRAM: LAW OFFICER OF THE CROWN  
 ACTIVITY: ROYAL COMMISSIONS  
 EXPENDITURE TYPE: OPERATING

(a) 1991-92 Estimates	(b) \$	(c) % Change from 1990-91 Est.	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				Interim Actuals \$	Estimates \$	
242,400	8,400	3.59%	Salaries and Wages	421,800	234,000	440,858
17,400	(200)	-1.14%	Employee Benefits	27,000	17,600	19,741
119,000	0	0.00%	Transportation and Communication	88,400	119,000	125,017
902,800	(1,750,000)	-65.97%	Services	2,555,700	2,652,800	5,216,406
193,000	0	0.00%	Supplies and Equipment	96,600	193,000	111,405
1,474,600	(1,741,800)	-54.15%	Total	3,189,500	3,216,400	5,913,427

EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(2,600)
o ODOE COST ESCALATION	44,400
o HOULDEN INQUIRY	(750,000)
o PAY EQUITY	11,000
o REALLOCATION	(1,044,600)
TOTAL	(1,741,800)



## THE ESTIMATES, 1991-92

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VOTE/ITEM: 301-5  
PROGRAM: LAW OFFICER OF THE CROWN  
ACTIVITY: ROYAL COMMISSIONS  
EXPENDITURE TYPE: OPERATING

---

### ACTIVITY DESCRIPTION

This office co-ordinates and directs the logistical support to Royal Commissions, judicial inquiries, special studies and task forces.

As of January 1, 1991, Royal Commissions Administration is headed by a permanent co-ordinator.

### FUNCTIONS

- Assists with the establishment of and in the provision of administrative and financial support services for commissions/inquiries, special studies and task forces.
- Provides advice and assistance to other ministries in the establishment of commissions/inquiries.

### PROGRAM/ACTIVITY STATISTICAL DATA

	1988-89 Actual	1989-90 Actual	1990-91 Actual	1991-92 Estimate
No. of commissions/ inquiries in operation	3	3	3	1*
No. of special studies in operation	3	3	1	*

\* At the present time only one commission is in operation. The number of inquiries (if any) in 1991/92 cannot be predicted.



**THE ESTIMATES, 1991-92**

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**VOTE 302**

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**ADMINISTRATIVE SERVICES  
PROGRAM**

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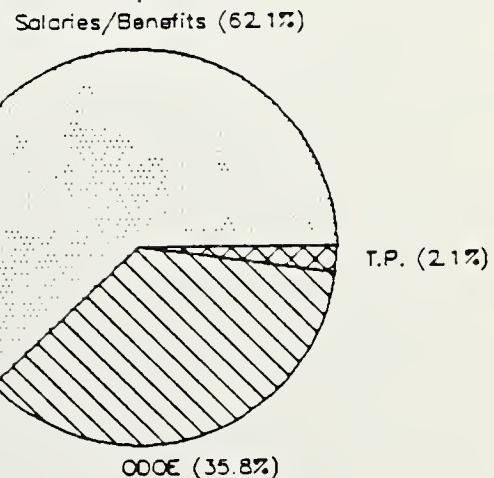
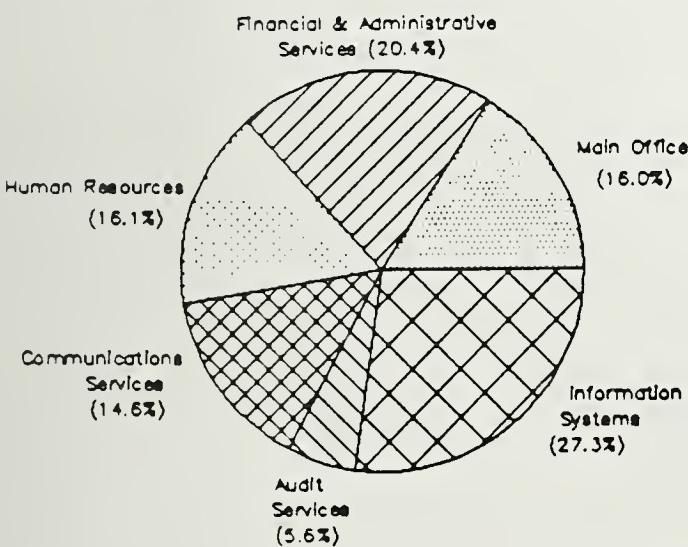


## MINISTRY OF THE ATTORNEY GENERAL

## ADMINISTRATIVE SERVICES PROGRAM:

This program provides supporting administrative and financial services for the operating programs of the ministry.

(a) 1991-92 Estimates	(b) Change from 1990-91 Est. \$	(c) %	(d) Program and Activities	(e) 1990-91 Interim Actuals \$	(f) 1989-90 Estimates \$	(g) 1989-90 Actuals \$
OPERATING 302			ADMINISTRATIVE SERVICES PROGRAM			
4,173,800	1,774,600	73.97%	Main Office	2,296,800	2,399,200	2,626,648
5,316,800	493,600	10.23%	Financial & Administrative Services	6,644,400	4,823,200	5,273,867
4,186,400	461,700	12.40%	Human Resources	4,422,400	3,724,700	2,683,225
3,804,600	220,300	6.15%	Communications Services	3,686,500	3,584,300	3,575,764
1,448,400	(17,900)	-1.22%	Audit Services	1,414,700	1,466,300	1,127,083
7,091,700	(1,122,500)	-13.67%	Information Systems	7,908,700	8,214,200	6,408,525
26,021,700	1,809,800	7.47%	Total Operating	26,373,500	24,211,900	21,695,112
	(6,300,000)		Less: Special Warrants	6,300,000	6,300,000	
26,021,700	8,109,800	45.28%	AMOUNT TO BE VOTED	20,073,500	17,911,900	21,695,112

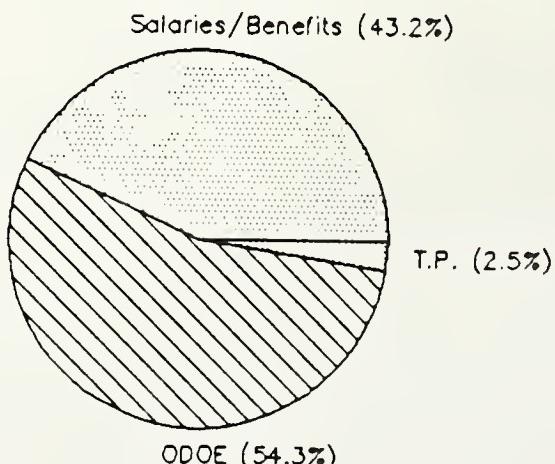


VOTE/ITEM: 302-1  
 PROGRAM: ADMINISTRATIVE SERVICES  
 ACTIVITY: MAIN OFFICE  
 EXPENDITURE TYPE: OPERATING

(a) 1991-92 Estimates	(b) \$	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals \$
				Interim Actuals \$	Estimates \$	
1,531,500	923,100	151.73%	Salaries and Wages	1,197,800	608,400	1,177,167
269,800	91,800	51.57%	Employee Benefits	177,400	178,000	66,947
121,800	(96,200)	-44.13%	Transportation and Communication	74,100	218,000	137,778
1,770,600	728,300	69.87%	Services	943,500	1,042,300	841,250
378,100	54,600	16.88%	Supplies and Equipment	135,600	323,500	502,752
103,000	73,000	243.33%	Transfer Payments	12,700	30,000	90,000
(1,000)	0	0.00%	Recoveries from other Ministries	(244,300)	(1,000)	(189,246)
4,173,800	1,774,600	73.97%	Total	2,296,800	2,399,200	2,626,648

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(6,800)
o ODOE COST ESCALATION	35,300
o FRENCH LANGUAGE SERVICES: RRO/RSO - FED./PROV. AGREEMENT	(125,000)
o PAY EQUITY	72,600
o REALLOCATION	1,798,500
TOTAL	1,774,600



## THE ESTIMATES, 1991-92

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VOTE/ITEM:	302-1
PROGRAM:	ADMINISTRATIVE SERVICES
ACTIVITY:	MAIN OFFICE
EXPENDITURE TYPE:	OPERATING

---

### ACTIVITY DESCRIPTION

The Assistant Deputy Attorney General, Finance and Administration, is responsible for the coordination and provision of support services for the Ministry in the areas of:

- . Human Resources
- . Audit Services
- . Financial and Administrative Services
- . Computer and Telecommunications Services
- . French Language Services
- . Freedom of Information Office
- . Corporate Policy and Planning Unit
- . Accountant of the Ontario Court (General Division)

In addition, the Finance and Administration Division is the focus for liaison with the following Agencies, Boards and Commissions, which are addressed as separate items further in this document:

- . Ontario Law Reform Commission
- . Ontario Municipal Board
- . Assessment Review Board
- . Criminal Injuries Compensation Board
- . Board of Negotiation
- . Office of the Police Complaints Commissioner
- . Boards of Inquiry

### Corporate Policy and Planning Unit

The Corporate Policy and Planning Unit consists of two sections: Policy Coordination and Research Services.

- The Policy Coordination section provides support to the Senior Management Committee and the divisions through improved coordination of policy proposals and initiatives being developed across the Ministry.
- The Research Services section provides support to the Ministry in the areas of research, program evaluation and statistical analysis. This section is also responsible for the Law Library and the Central Registry.

## THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-1  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: MAIN OFFICE  
EXPENDITURE TYPE: OPERATING

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### ACTIVITY DESCRIPTION (CONT'D)

#### Freedom of Information Office

- To coordinate the implementation and administration of the Freedom of Information and Protection of Privacy (FOIPP) Act within the Ministry. The Act came into effect January 1, 1988.

#### French Language Services

- To enhance and increase the provision of French language services within the Ministry of the Attorney General as required by the French Language Services Act, the Criminal Code and the Courts of Justice Act.
- This includes managing certain services directly, such as translations, French training, linguistic evaluations and the designation of bilingual positions.

### FUNCTIONS

#### Corporate Policy and Planning Unit

##### Policy Coordination

- Coordinates a process for the review of Ministry programs and activities.
- Facilitates interdivisional review and input to Ministry policy initiatives.

## THE ESTIMATES, 1991-92

---

VOTE/ITEM: 302-1  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: MAIN OFFICE  
EXPENDITURE TYPE: OPERATING

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### FUNCTIONS (CONT'D)

#### Research Services

- Evaluates impact of legislative changes.
- Evaluates Ministry programs and initiatives.
- Develops and analyzes surveys for Ministry users.
- Provides complex statistical analyses for Ministry management.
- Consults with Ministry and other government officials about research issues in the justice sector.
- Provides legal research support.
- Provides Law Library services.
- Opens, maintains and tracks case files.

#### Freedom of Information Office

- Coordinates the review and processing of all requests from the public for information under the FOIPP Act.
- Reviews and prepares requested records from all branches to ensure consistent application.
- Provides advice, training, etc., on legislation.
- Develops related policies and procedures.
- Provides liaison with Information and Privacy Commissioner and coordinates the mediation and appeal process with program areas, as well as coordinating the privacy complaints process.
- Ensures Ministry compliance with privacy provisions of the FOIPP Act.

## THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-1  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: MAIN OFFICE  
EXPENDITURE TYPE: OPERATING

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### FUNCTIONS (CONT'D)

- Conducts consultations with other ministries and governments concerning FOIPP issues and other matters of interest to the Ministry.

#### French Language Services

- To provide policy advice to Ministry senior management on French language issues.
- To provide policy and program advice to Ministry staff to assist them in implementing French language services.
- To provide translation services for the Ministry, either in-house, or through service providers.
- To provide and coordinate French language training to Ministry staff.
- To provide linguistic evaluation services.
- To plan and monitor the designation of bilingual services.
- To assist in human resource planning, recruiting, and retaining of bilingual staff.
- To build support within the Ministry for French language services, and communicate program objectives, policies and procedures to Ministry managers and staff.
- Work closely with the Office of Francophone Affairs on French language issues and responding to complaints.

**THE ESTIMATES, 1991-92**

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**VOTE/ITEM:** 302-1  
**PROGRAM:** ADMINISTRATIVE SERVICES  
**ACTIVITY:** MAIN OFFICE  
**EXPENDITURE TYPE:** OPERATING

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**PROGRAM/ACTIVITY STATISTICAL DATA**

	1988-89 <u>Actual</u>	1989-90 <u>Actual</u>	1990-91 <u>Actual</u>	1991-92 <u>Estimate</u>
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**Corporate Policy and Planning Unit**

**Policy Coordination\***

**Research Services**

Evaluation projects	6	7	10	12
Surveys	6	8	6	4
Statistical analyses	14	6	21	25
On-line searches	N/A	2,195	1,336	2,000
Reference requests	N/A	6,564	6,004	6,500
Case files opened	5,512	5,878	4,726	-

**Freedom of Information**

Number of requests received	270	207	242	165
Number of appeals	30	24	16	29

**French Language Services**

Printemps français participants	-	92	100	120
Vacancies in designated areas/forms received	-	436	363	400
Positions that were designated	11	56	37	40
Request for bilingual trials	-	656	462	500
Translation demands	1,800	2,600	3,000	3,500
French language training - students	100	140	140	160
French language training - crash course for receptionists	-	50	50	100
French language training - immersion/intensive courses	10	18	29	40

\* The Policy Co-ordination Section was established in November 1990.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-1  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: MAIN OFFICE  
EXPENDITURE TYPE: OPERATING

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**INITIATIVES**

**Corporate Policy and Planning Unit**

Policy Coordination

- Establishment of an Interdivisional Grants Committee to review applications to the Ministry for non-statutory grants. Since its creation in January 1991, the Committee has received some 25 grant applications for review.
- Development of a Program Review process for implementation across the Ministry.

**Freedom of Information Office**

- Implement a communication plan for the Ministry which focuses on the privacy provisions of the Act which will include a privacy audit, training, newsletters and a review of disclosure practices within the Ministry.
- Commence the drafting of an FOI manual.
- Develop/increase consultation with other ministries and other levels of government.

**French Language Services**

- Specialized courses in legal terminology are being developed both for lawyers and for Ministry support staff who must work with legal documents.



## THE ESTIMATES, 1991-92

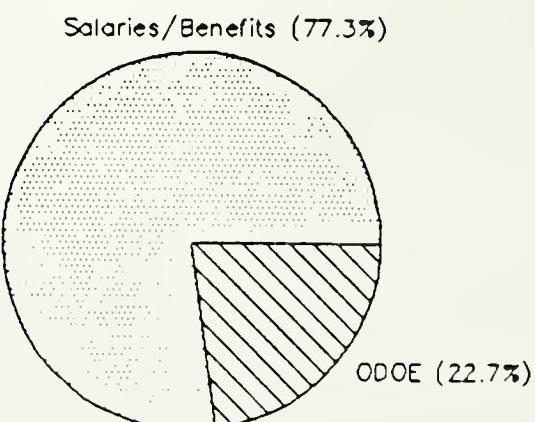
VOTE/ITEM: 302-2  
 PROGRAM: ADMINISTRATIVE SERVICES  
 ACTIVITY: FINANCIAL AND ADMINISTRATIVE SERVICES  
 EXPENDITURE TYPE: OPERATING

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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				\$	Interim Actuals	
3,482,200	(24,300)	-0.69%	Salaries and Wages	3,700,000	3,506,500	3,848,785
625,400	(13,100)	-2.05%	Employee Benefits	553,000	638,500	359,509
159,200	0	0.00%	Transportation and Communication	493,700	159,200	183,118
1,193,600	551,400	85.86%	Services	1,524,800	642,200	632,834
337,100	0	0.00%	Supplies and Equipment	855,900	337,100	809,276
	(2,000)	-100.00%	Transfer Payments	2,000	2,000	1,320
(480,700)	(18,400)	3.98%	Recoveries from other activities	(485,000)	(462,300)	(560,975)
5,316,800	493,600	10.23%	Total	6,644,400	4,823,200	5,273,867

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

- o RETRO AWARD - JANUARY TO MARCH 1990 (44,800)
  - o ODOE COST ESCALATION 14,400
  - o PAY EQUITY 313,000
  - o LOSS OF SALARY DUE TO VEO (44,600)
  - o REALLOCATION 255,600
- 
- |       |         |
|-------|---------|
| TOTAL | 493,600 |
|-------|---------|
- 



## THE ESTIMATES, 1991-92

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VOTE/ITEM:	302-2
PROGRAM:	ADMINISTRATIVE SERVICES
ACTIVITY:	FINANCIAL AND ADMINISTRATIVE SERVICES
EXPENDITURE TYPE:	OPERATING

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### ACTIVITY DESCRIPTION

To provide effective appropriation control for all the funds voted to the Ministry and its agencies by the Legislature and in-year allocations approved by the Management Board of Cabinet; and to provide related financial and administrative support services.

### FUNCTIONS

- To provide effective management of the annual financial cycle to support the Ministry and its agencies in achieving their mandates involving financial planning, budgeting and forecasting, expenditure reporting and analysis and advice and assistance in developing comprehensive financial strategies for Ministry and agency initiatives.
- To provide year-end preparation of expenditure statement for Public Accounts.
- To provide administrative support for Royal Commissions.
- To prepare Orders-in-Council and Regulations.
- To receive and distribute Public Institution Inspection Panel Reports.
- To provide timely and cost effective procurement of goods and services.
- To provide effective control of Fixed Assets and the timely transfer of Surplus Assets.
- To provide prompt and cost effective delivery of mail.
- To provide quality and cost effective printing services.
- To manage the Financial Information System to ensure dependability and responsiveness to changing Ministry financial planning requirements through improvements to existing software applications and/or new software releases.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-2  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: FINANCIAL AND ADMINISTRATIVE SERVICES  
EXPENDITURE TYPE: OPERATING

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FUNCTIONS (CONT'D)

- To review employee expense claims for reasonableness and compliance with directives, guidelines and policies.
- To provide prompt payment of Ministry liabilities including employee expense claims and suppliers' invoices.
- To receive, record and deposit all Ministry revenue.
- To provide verification and control involving: systematic review of data input by Accounting Operations Section and Payroll Section to ensure accuracy; daily balancing of accounts payable; revenue; post payroll audit; review and release of journals; and Treasury interface.
- To provide signing control, and prompt and efficient distribution of payroll and advance account cheques.
- To provide regular and up-to-date reconciliation of the advance account, payroll, the Ministry bank account, general expenditures, the U.S. Exchange Suspense Account, revenue, parking and journals.



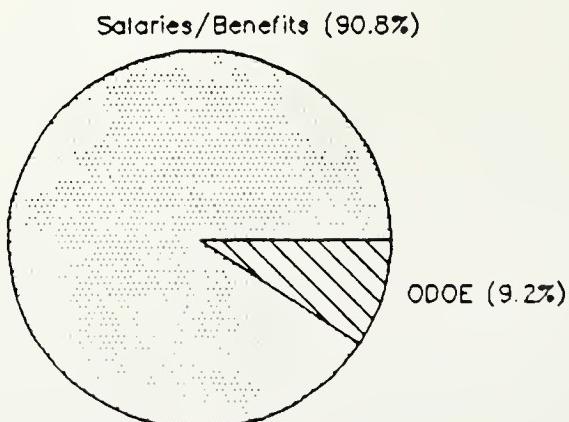
## THE ESTIMATES, 1991-92

VOTE/ITEM: 302-3  
 PROGRAM: ADMINISTRATIVE SERVICES  
 ACTIVITY: HUMAN RESOURCES  
 EXPENDITURE TYPE: OPERATING

(a) 1991-92 Estimates	(b) Change from 1990-91 Est. \$	(c) % \$	(d) Description	(e) 1990-91		(g) 1989-90 Actuals \$
				Interim Actuals \$	Estimates \$	
3,243,700	414,000	14.63%	Salaries and Wages	3,375,000	2,829,700	2,010,954
557,700	52,900	10.48%	Employee Benefits	560,000	504,800	214,615
86,700	0	0.00%	Transportation and Communication	64,900	86,700	49,806
152,200	(5,200)	-3.30%	Services	177,000	157,400	71,505
147,100	0	0.00%	Supplies and Equipment	246,500	147,100	336,345
(1,000)	0	0.00%	Recoveries from other activities	(1,000)	(1,000)	
4,186,400	461,700	12.40%	Total	4,422,400	3,724,700	2,683,225

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(31,300)
o ODOE COST ESCALATION	7,700
o PAY EQUITY	378,800
o LOSS OF SALARY DUE TO VEO	(12,800)
o REALLOCATION	119,300
TOTAL	461,700



## THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-3  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: HUMAN RESOURCES  
EXPENDITURE TYPE: OPERATING

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### ACTIVITY DESCRIPTION

The primary responsibility of the Human Resources Branch is to develop, communicate and implement Human Resources initiatives, policies and procedures in support of both government initiatives and the Deputy Minister. In addition, the branch delivers personnel and payroll services in an economical, efficient and effective manner consistent with relevant legislation and policies of the government in support of the operational managers of the Ministry.

### FUNCTIONS

The Human Resources Branch is divided into four (4) principal sections as follows:

#### Corporate Compensation and Staffing

- Provides complete consultative/advisory services to the entire Ministry regarding recruitment and compensation, organizational design, pay and benefits administration, staff relations and employment equity.

#### Staff Relations

- Provides support, advice and guidance, training and assistance to program and line managers with respect to staff/labour relations vis-a-vis pertinent legislation, policies and the Collective Agreement.
- Promotes partnership between the Ministry and the Ontario Public Service Employees Union.
- Coordinates the Ministry's Occupational Health and Safety program and is responsible for grievance/complaint case management.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-3  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: HUMAN RESOURCES  
EXPENDITURE TYPE: OPERATING

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FUNCTIONS (CONT'D)

CORPAY and Information Services

- Provides administrative and advisory services in the areas of payroll and benefits compensation and entitlements.
- Maintains Human Resources Information System (HRIS) and provides systems support to the branch.

Strategic Workforce Management

- Provides corporate direction, guidance, support, training and assistance to program and line managers in the area of strategic workforce management through the development and implementation of policies, procedures and directives. This includes consultative services in the area of Human Resource Planning, Strategies for Renewal/Employment Equity, Training and Development and Race Relations.
- Provides administrative assistance to the Ministry's Human Resources Planning Committee.
- Promotes corporate and Ministry human resource initiatives with emphasis on reshaping the workplace and the integration of these initiatives into the operational management of the Ministry.

**THE ESTIMATES, 1991-92**

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**VOTE/ITEM:** 302-3  
**PROGRAM:** ADMINISTRATIVE SERVICES  
**ACTIVITY:** HUMAN RESOURCES  
**EXPENDITURE TYPE:** OPERATING

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**PROGRAM/ACTIVITY STATISTICAL DATA**

	1988-89 Actual	1989-90 Actual	1990-91 Actual	1991-92 Estimate
Participants in Ministry training courses	721	739	1,107	1,200
Number of competitions completed (including acting appointments)	717	1,053	1,169	1,000
Number of trainees from Internship Program	6	4	4	5
Number of trainees from Experience Program	216	140	165	135
Number of contracts processed	4,028	4,293	3,356	4,000
Number of new appointments to staff	306	352	311	300
Number of positions reviewed and classified	541	1,524	793	1,000
Number of separations from service	355	326	150	160

**INITIATIVES**

- In 1991-92, the Human Resources Branch will focus its consultative/administrative expertise on the continued support of Strategies for Renewal (incorporating Employment Equity goals) and the promotion of Strategic Workforce Management with an emphasis on human resources planning.

THE ESTIMATES, 1991-92

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VOTE/ITEM:	302-3
PROGRAM:	ADMINISTRATIVE SERVICES
ACTIVITY:	HUMAN RESOURCES
EXPENDITURE TYPE:	OPERATING

---

INITIATIVES (CONT'D)

- In-depth training in Occupational Health and Safety and Employee Relations following the establishment of local Health and Safety Committees and local Employee Relations Committees will be a major initiative as will the implementation of the branch Strategic Plan (including the review of the delivery of support services).
- The twelve month secondment of a Race Relations Coordinator to the Human Resources Branch will focus on the management of race relations projects and initiatives across the Ministry.
- In addition, the Branch will continue to strengthen the Ministry's internal human resources management by providing line managers with effective training for staffing, staff relations, job description writing and performance management.
- In-house, the Human Resources Branch will progress with the integration of the personnel/payroll function continuing its emphasis on streamlining administrative procedures to improve client service. In addition, the introduction of CORPAY will be a major focus.
- The Branch will concentrate on upgrading its data base to allow for more effective human resource planning as well as providing up-to-date statistics for Employment Equity.



VOTE/ITEM: 302-4  
 PROGRAM: ADMINISTRATIVE SERVICES  
 ACTIVITY: COMMUNICATIONS SERVICES  
 EXPENDITURE TYPE: OPERATING

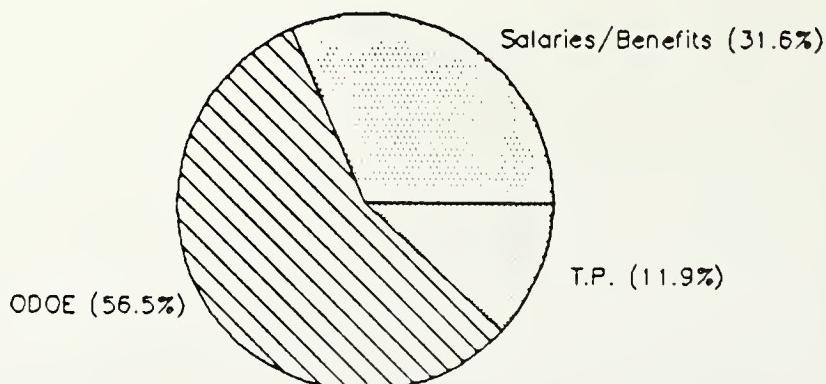
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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				Interim Actuals \$	Estimates \$	
1,059,900	176,700	20.01%	Salaries and Wages	986,600	883,200	580,677
141,600	22,100	18.49%	Employee Benefits	151,800	119,500	51,566
63,500	10,000	18.69%	Transportation and Communication	129,700	53,500	137,577
1,954,800	(116,000)	-5.60%	Services	1,826,000	2,070,800	1,764,854
133,300	106,000	388.28%	Supplies and Equipment	162,400	27,300	572,587
451,500	21,500	5.00%	Transfer Payments	430,000	430,000	468,503
3,804,600	220,300	6.15%	Total	3,686,500	3,584,300	3,575,764

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(10,000)
o ODOE COST ESCALATION	64,500
o PAY EQUITY	112,600
o REALLOCATION	53,200
 TOTAL	 220,300

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## THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-4  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: COMMUNICATIONS SERVICES  
EXPENDITURE TYPE: OPERATING

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### ACTIVITY DESCRIPTION

The responsibilities of this activity are two-fold:

#### Communications Branch

To provide communications advice and support services as well as public and media relations services to the Attorney General, Deputy Attorney General and all areas of the Ministry in accordance with strategic management plans.

#### Countermeasures Program

To co-ordinate provincial efforts to combat drinking and driving, including the development of long-term community-based programs and the review of related policy issues.

### FUNCTIONS

#### Communications Branch

- Develop communication plans and media strategies for promoting current Ministry programs and for the introduction of new legislation and programs.
- Co-ordinate the Ministry's public legal education activities.
- Co-ordinate the research, writing, production and distribution of pamphlets, booklets and posters on Ministry programs, policies and legislation.
- Responsible for preparation of speeches and statements for the Minister.
- Provide communication advice to all areas of the Ministry.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-4  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: COMMUNICATIONS SERVICES  
EXPENDITURE TYPE: OPERATING

---

FUNCTIONS (CONT'D)

- Respond to inquiries from news media, province-wide, seeking information and interviews on Ministry policies and initiatives, the Ministry's position on legal/social issues, and answering questions for audio, on-camera and print interviews.
- Research, write and distribute news releases and statements within the Ministry and government as well as to the media and public.
- Respond to inquiries from the public through the Ministry's General Inquiry Line.
- Prepare the daily clipping service compiled from newspapers, television and radio transcripts and InfoGlobe and InfoMart data bases.
- Co-ordinate and prepare daily critical issues sheets detailing the Ministry's position on a particular issue and providing all necessary background to ensure a consistent and uniform response.
- Liaise with Premier's Office regarding the updating of key critical issues.
- Co-ordinate the preparation of location briefings for Minister and Premier, and co-ordinate the tabling of annual reports in the Legislature.
- Answer all public requests for Ministry publications relating to public legal education.
- Produce the Ministry newsletter.
- Provide desk-top publishing services to the Ministry.

Countermeasures Program

- Encourage and support the development of community-based countermeasures programs across the Province.

## THE ESTIMATES, 1991-92

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VOTE/ITEM:	302-4
PROGRAM:	ADMINISTRATIVE SERVICES
ACTIVITY:	COMMUNICATIONS SERVICES
EXPENDITURE TYPE:	OPERATING

---

### FUNCTIONS (CONT'D)

- Develop and implement programs and campaigns designed to reduce the incidence of drinking/driving.
- Co-ordinate interministerial efforts to reduce drinking and driving and act as the principal representative of the Province in discussion of drinking and driving issues with other jurisdictions.
- Initiate and co-ordinate the review of policy issues and the development of data related to drinking and driving.
- Act as the principal government liaison point for organizations and individuals concerned about drinking and driving.

### INITIATIVES

#### Communications Branch

##### Media Relations

- Expand provision of French language media services to the Ministry.
- Provide specialized media relations training to designated Ministry media spokespersons.
- Develop media relations strategies to promote Ministry programs to internal staff and external (public, media) audiences.

##### Client Services

- Develop new Ministry publications relating to the court system and general Ministry brochures.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-4  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: COMMUNICATIONS SERVICES  
EXPENDITURE TYPE: OPERATING

---

INITIATIVES (CONT'D)

- Implement a 3-year plan for public legal education with an increased emphasis on reaching multicultural/multiracial communities.
- Establish an Information Centre within the Communications Branch to co-ordinate distribution of public legal education materials and develop outreach programs.
- Develop communication strategies and plans for all legislative proposals.
- Co-ordinate the development with TV Ontario of a 13-part video series entitled "A Question of Justice" aimed at informing and sensitizing high school students to justice-related issues.
- Develop and implement a social marketing plan for SCOE.
- Develop a communications strategy to deal with court delay and other court reform initiatives.
- Participate in the Franco-Ontario Festival with the Ministry of the Solicitor General and the Ministry of Correctional Services to promote public understanding of the justice system.
- Implement a plain language policy for the Ministry.
- Co-ordinate the promotion of Community Justice Week activities in conjunction with the Ministry of the Solicitor General, the Ministry of Correctional Services and Canadian Bar Association-Ontario.
- Develop a legal resource directory for use by intermediaries enabling greater access to legal services provided in the province.
- Develop an inventory of all government and community legal publications.
- Establish a Speakers' Bureau for the Ministry.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-4  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: COMMUNICATIONS SERVICES  
EXPENDITURE TYPE: OPERATING

---

INITIATIVES (CONT'D)

Countermeasures Program

- Implement the student-run Summer Awareness Program, "Arrive Alive '91".
- Seek province-wide awareness initiatives opportunities with a unified community sector (Ontario Community Council on Impaired Driving {OCCID}).
- Develop and implement a strategy for corporate involvement with the drinking/driving campaign.
- Hold a fall conference focusing on building a network of organizations and assessing direction.
- Implement a media campaign entitled "You Can Lose A Lot More Than Your Licence Drinking and Driving", with paid advertising in print and television media.
- Implement grant programs for community organizations and secondary schools willing to mount a set of initiatives to reduce drinking and driving.
- Develop in conjunction with other relevant Ministries impaired driving policies regarding licence suspension and informational, educational and rehabilitative programs.

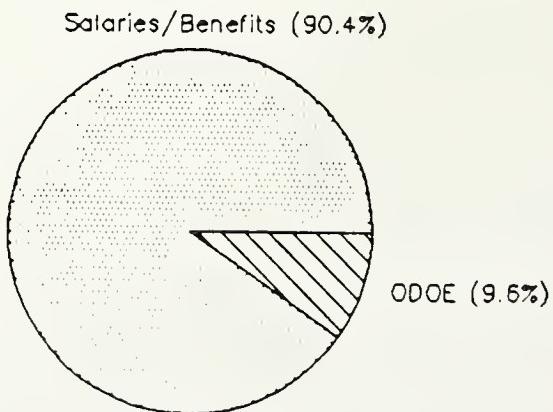
## THE ESTIMATES, 1991-92

VOTE/ITEM: 302-5  
 PROGRAM: ADMINISTRATIVE SERVICES  
 ACTIVITY: AUDIT SERVICES  
 EXPENDITURE TYPE: OPERATING

(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				\$	Interim Actuals	
1,100,200	(16,400)	-1.47%	Salaries and Wages	1,046,000	1,116,600	845,747
208,900	(1,500)	-0.71%	Employee Benefits	197,000	210,400	131,047
120,300	0	0.00%	Transportation and Communication	90,000	120,300	84,372
5,300	0	0.00%	Services	50,000	5,300	18,053
13,700	0	0.00%	Supplies and Equipment	31,700	13,700	47,864
1,448,400	(17,900)	-1.22%	Total	1,414,700	1,466,300	1,127,083

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

- o RETRO AWARD - JANUARY TO MARCH 1990 (11,900)
  - o ODOE COST ESCALATION 2,800
  - o PAY EQUITY 5,100
  - o LOSS OF SALARY DUE TO VEO (10,200)
  - o REALLOCATION (3,700)
- TOTAL (17,900)



## THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-5  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: AUDIT SERVICES  
EXPENDITURE TYPE: OPERATING

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### ACTIVITY DESCRIPTION

To provide internal auditing services to assist the Deputy Attorney General and Program Managers in the effective discharge of their responsibilities.

### FUNCTIONS

As a systematic, independent activity for the review and appraisal of all Ministry operations and the activities of its agencies, the audit function provides:

- Assurance that management and financial controls are satisfactory, or advice that improvements are necessary.
- Timely reporting of existing or potential problems or issues.
- Constructive recommendations for change to correct control weaknesses or other reported deficiencies.
- Advice on financial and operating controls and procedures.
- Comprehensive reviews which are systems-oriented and deal with the efficiency and economy of operations, as well as the effectiveness of management practices and controls to obtain value for money, under the expanded role of internal audit.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-5  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: AUDIT SERVICES  
EXPENDITURE TYPE: OPERATING

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PROGRAM/ACTIVITY STATISTICAL DATA

	1988-89 Actual	1989-90 Actual	1990-91 Actual	1991-92 Estimate
Audits conducted	298	182	59	47
Field staff strength (person-years)	13	12	15	15

Note: The restructuring of the courts into the Ontario Court has resulted in the amalgamation and consolidation of many formerly separate audit entities into a smaller group of larger units. This process is still in progress.



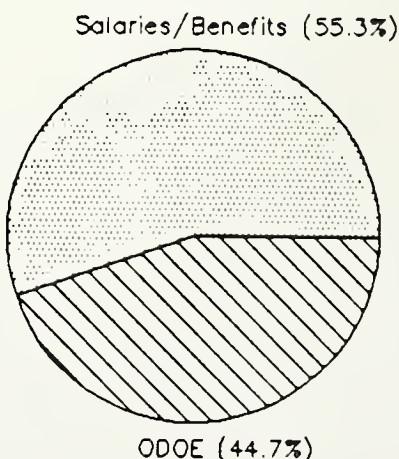
VOTE/ITEM: 302-6  
 PROGRAM: ADMINISTRATIVE SERVICES  
 ACTIVITY: INFORMATION SYSTEMS  
 EXPENDITURE TYPE: OPERATING

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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				Interim Actuals	Estimates	
\$	\$	%		\$	\$	\$
3,309,700	(479,300)	-12.65%	Salaries and Wages	3,540,000	3,789,000	2,397,199
613,200	(95,300)	-13.45%	Employee Benefits	606,000	708,500	397,380
200,000	(52,100)	-20.67%	Transportation and Communication	232,000	252,100	408,305
2,368,800	(474,600)	-16.69%	Services	2,962,700	2,843,400	2,518,510
600,000	(21,200)	-3.41%	Supplies and Equipment	568,000	621,200	687,131
7,091,700	(1,122,500)	-13.67%	Total	7,908,700	8,214,200	6,408,525

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

- o RETRO AWARD - JANUARY TO MARCH 1990 (42,700)
  - o ODOE COST ESCALATION 69,600
  - o PAY EQUITY 66,700
  - o REALLOCATION (1,216,100)
- 
- TOTAL (1,122,500)
- 



## THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-6  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: INFORMATION SYSTEMS  
EXPENDITURE TYPE: OPERATING

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### ACTIVITY DESCRIPTION

The Computer and Telecommunications Services Branch (CTSB) is responsible for the leadership role in setting information technology directions to support the information requirements of the Ministry of the Attorney General. The branch accomplishes this by providing superior services and dynamic leadership in the application of technology to enable the Ministry to achieve its mission in an efficient and effective manner.

### FUNCTIONS

To supply information technology support services to the Ministry throughout the province, the branch provides:

- Computer system development and support.
- Office technology support.
- Client training and consulting services.
- Telecommunications services.
- Records and forms services.

## THE ESTIMATES, 1991-92

VOTE/ITEM: 302-6  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: INFORMATION SYSTEMS  
EXPENDITURE TYPE: OPERATING

### PROGRAM/ACTIVITY STATISTICAL DATA

	1988-89 Actual	1989-90 Actual	1990-91 Actual	1991-92 Estimate
Major feasibility studies completed	8	5	2	4
Large systems applications under development	5	4	5	5
Small systems applications under development	1	3	8	14
Systems under maintenance	46	45	46	54
Computer workstations installed and supported	1,320	1,650	2,402	3,050
Major telephone systems installations	15	15	8	11

### INITIATIVES

- This year the Branch will coordinate the completion and submission of the Ministry's Strategic Plan for Information Technology. This Plan will create a blueprint for the information, systems and technological architectures that are required to meet the Ministry's future operating, management and professional goals and strategies and to address specific needs requirements as well as specific needs related to legislation, program directions and increasing demands for province-wide access to information.
- Another initiative will be the release of a "Technology Tender" which will establish Ministry standards and guidelines for hardware, telecommunications and software procurement and provide a technology platform for the future.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 302-6  
PROGRAM: ADMINISTRATIVE SERVICES  
ACTIVITY: INFORMATION SYSTEMS  
EXPENDITURE TYPE: OPERATING

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INITIATIVES (CONT'D)

- Major systems development projects for the coming year include:
  - The completion of the province-wide implementation of the Integrated Court Offences Network (ICON) into the (Provincial Division) Criminal and Young Offender Courts.
  - Enhancements to the Maintenance Enforcement Computerized Accounting System (MECA) to support Bill 17.
  - The continued development and implementation of an on-line application system to support the operational and informational needs of the Office of the Public Trustee.
  - The optimization of the Human Resources Information System (HRIS) which is intended to reduce operating costs and provide easier access to users.
- Plans also include systems development to support the Government's CORPAY initiative, the identification of a systems development environment which will establish systems development requirements for the implementation of the Information Technology Strategic Plan, Executive Information System (E.I.S.) pilots, the establishment of a corporate Information Security role, policies and procedures, and an organizational review of the branch to identify an organizational structure to meet the Ministry's present and future information technology needs.



**THE ESTIMATES, 1991-92**

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**VOTE 303**

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**GUARDIAN AND  
TRUSTEE SERVICES  
PROGRAM**

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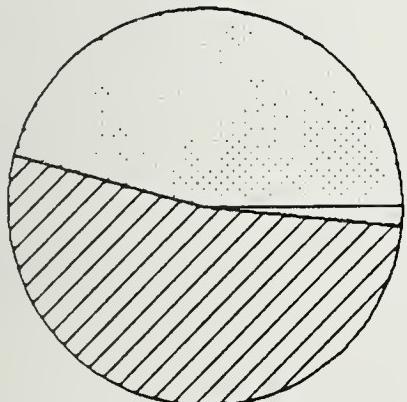
## MINISTRY OF THE ATTORNEY GENERAL

## GUARDIAN AND TRUSTEE SERVICES PROGRAM:

This program provides for the administration of judicial, minors' and mentally incompetent persons' trusts, supervision of charitable financial interests and protection and preservation of reversionary interests of the Crown in right of Ontario.

(a) 1991-92 Estimates	(b) \$	(c) % Change from 1990-91 Est.	(d) Program and Activities	(e) 1990-91		(g) 1989-90 Actuals
				(f) Interim Actuals \$	(f) Estimates \$	
OPERATING 303			GUARDIAN AND TRUSTEE SERVICES PROGRAM			
11,067,400	192,900	1.77%	Official Guardian	11,009,700	10,874,500	9,673,255
12,653,500	411,000	3.36%	Public Trustee	11,285,300	12,242,500	8,456,877
421,000	(224,900)	-34.82%	Accountant of the Ontario Court (General Division)	686,400	645,900	469,448
24,141,900	379,000	1.59%	Total Operating	22,981,400	23,762,900	18,599,580
	(6,150,000)		Less: Special Warrants	6,150,000	6,150,000	
24,141,900	6,529,000	37.07%	AMOUNT TO BE VOTED	16,831,400	17,612,900	18,599,580

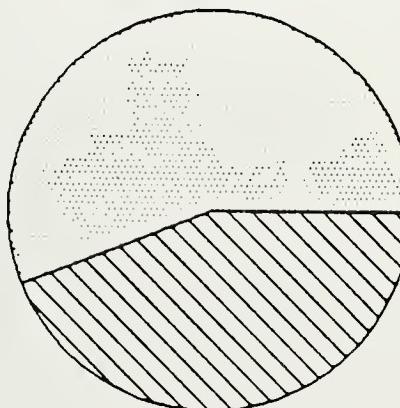
Official Guardian (45.8%)



Public Trustee (52.4%)

Accountant of the Ontario Court (General Division) (1.8%)

Salaries/Benefits (56.0%)



ODOE (44.0%)

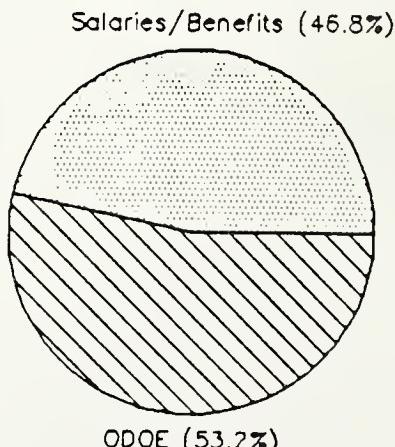
VOTE/ITEM: 303-1  
 PROGRAM: GUARDIAN AND TRUSTEE SERVICES  
 ACTIVITY: OFFICIAL GUARDIAN  
 EXPENDITURE TYPE: OPERATING

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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				Interim Actuals \$	Estimates \$	
4,474,900	170,400	3.96%	Salaries and Wages	4,155,500	4,304,500	3,744,233
701,300	25,500	3.77%	Employee Benefits	660,900	675,800	411,866
186,100	0	0.00%	Transportation and Communication	219,000	186,100	192,513
5,717,900	0	0.00%	Services	5,467,900	5,717,900	4,973,315
138,100	0	0.00%	Supplies and Equipment	546,400	138,100	401,063
(150,900)	(3,000)	2.03%	Recoveries from other Ministries	(40,000)	(147,900)	(49,735)
11,067,400	192,900	1.77%	Total	11,009,700	10,874,500	9,673,255

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(46,900)
o ODOE COST ESCALATION	117,900
o LAWYERS' SETTLEMENT	105,300
o PAY EQUITY	161,700
o LOSS OF SALARY DUE TO VEO (ADJUSTMENT TO PREVIOUS REDUCTION)	(700)
o REALLOCATION	(144,400)
<b>TOTAL</b>	<b>192,900</b>



## THE ESTIMATES, 1991-92

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VOTE/ITEM:	303-1
PROGRAM:	GUARDIAN AND TRUSTEE SERVICES
ACTIVITY:	OFFICIAL GUARDIAN
EXPENDITURE TYPE:	OPERATING

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### ACTIVITY DESCRIPTION

As provided for at law, the Office of the Official Guardian investigates, advocates, protects and represents the personal and property rights and obligations of persons under a disability at law, usually minors, in proceedings before the courts and tribunals of Ontario.

The Official Guardian provides legal services primarily for children under Section 125 and 102(3) Courts of Justice Act, the Rules of the Courts, the Child and Family Services Act, and the parens patriae jurisdiction of the Ontario Court (General Division).

### FUNCTIONS

#### Property Rights

- In the Ontario Court (General Division) regarding claims in and audits of estates, variation of trusts, wills, torts and general litigation.
- Processes payments of minors' funds into and out of court through the Accountant of the Ontario Court (General Division).

#### Social Work Services (Section 125 Courts of Justice Act)

- Investigates and reports to court in actions under the Divorce Act, 1985 and the Children's Law Reform Act.
- Assists lawyers in legal representation of children in custody/access proceedings.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 303-1  
PROGRAM: GUARDIAN AND TRUSTEE SERVICES  
ACTIVITY: OFFICIAL GUARDIAN  
EXPENDITURE TYPE: OPERATING

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FUNCTIONS (CONT'D)

Personal Rights - Custody/Access

- Under Section 102(3) Court of Justice Act, counsel for children in private matrimonial disputes concerning custody of and access to children.
- Under the Child and Family Services Act, legal advice to minors and unwed parents concerning adoption.

Personal Rights - Child Protection

- Counsel for children in need of protection under the Child and Family Services Act.
- Counsel for children before tribunals e.g., Criminal Injuries Compensation Board, Child and Family Services Review Board.

Personal Rights - Mental Health Act

- Counsel of last resort for psychiatric patients.
- Substitute decision-maker of last resort for psychiatric patients.

PROGRAM OF OPERATION FOR FISCAL YEAR 1991-92

The Branch operation for the fiscal year 1991-92 will be consistent with the above responsibilities imposed by statute or by order of a Judge.

THE ESTIMATES, 1991-92

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VOTE/ITEM:	303-1
PROGRAM:	GUARDIAN AND TRUSTEE SERVICES
ACTIVITY:	OFFICIAL GUARDIAN
EXPENDITURE TYPE:	OPERATING

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PROGRAM/ACTIVITY STATISTICAL DATA - NEW CASES

	1988-89 Actual	1989-90 Actual	1990-91 Actual	1991-92 Estimate
<b>Property Rights</b>				
Surrogate court audits	215	220	233	225
Minors' funds	3,358	3,513	3,911	4,000
General counsel work	1,616	1,684	945	600
<b>Social Work Services</b>				
<u>Courts of Justice Act, 1984</u> - Reports to Court in divorce actions	48	-	-	-
<u>Courts of Justice Amendment Act, 1987</u> - Reports to Court in divorce actions	326	573	737	850
Investigations in support of legal representation activities	138	148	125	200
Investigations undertaken on behalf of jurisdictions outside Ontario	31	26	11	25

**THE ESTIMATES, 1991-92**

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<b>VOTE/ITEM:</b>	<b>303-1</b>
<b>PROGRAM:</b>	<b>GUARDIAN AND TRUSTEE SERVICES</b>
<b>ACTIVITY:</b>	<b>OFFICIAL GUARDIAN</b>
<b>EXPENDITURE TYPE:</b>	<b>OPERATING</b>

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**PROGRAM STATISTICAL DATA (CONT'D)**

	1988-89 Actual	1989-90 Actual	1990-91 Actual	1991-92 Estimate
<hr/>				
<b>Personal Rights - Custody/Access</b>				
Child legal representation under <u>Courts of Justice Act</u>	1,791	1,808	2,197	2,500
Counsel to minor parent: adoptions ( <u>Child &amp; Family Services Act</u> )	209	177*	210	200
Child protection (Family Court Rule 9A)	16	25	9	15
<b>Personal Rights - Child Protection</b>				
In child protection proceedings:				
New matters	2,320	1,961	2,127	2,100
Status reviews	2,330	2,581	2,554	2,500
Before administrative tribunals:				
Criminal Injuries Compensation Board	50	55	45	50
Other	25	-	17	25
<b>Personal Rights - Mental Health Act</b>				
Before the Mental Health Review Board	17	15	15	15
Substitute decision making	48	74	133	300
Secure treatment	-	108	140	140

\* Revised



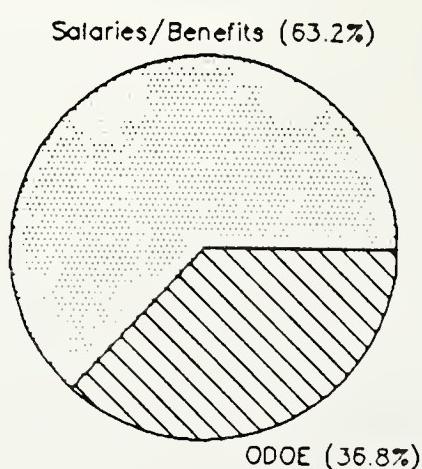
VOTE/ITEM: 303-2  
 PROGRAM: GUARDIAN AND TRUSTEE SERVICES  
 ACTIVITY: PUBLIC TRUSTEE  
 EXPENDITURE TYPE: OPERATING

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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				Interim Actuals	Estimates	
\$	\$	%		\$	\$	\$
6,829,400	250,400	3.81%	Salaries and Wages	7,102,600	6,579,000	6,299,162
1,166,800	26,600	2.33%	Employee Benefits	1,162,100	1,140,200	763,982
197,600	0	0.00%	Transportation and Communication	399,000	197,600	369,002
3,265,800	134,000	4.28%	Services	1,147,600	3,131,800	440,344
1,193,900	0	0.00%	Supplies and Equipment	1,474,000	1,193,900	584,387
12,653,500	411,000	3.36%	Total	11,285,300	12,242,500	8,456,877

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(71,600)
o ODOE COST ESCALATION	73,200
o LAWYERS' SETTLEMENT	77,800
o PUBLIC TRUSTEE COMPUTER	(866,000)
o PAY EQUITY	302,300
o LOSS OF SALARY DUE TO VEO	(26,100)
o REALLOCATION	(78,600)
o INITIATIVES	
- Guardianship	1,000,000
TOTAL	411,000



**THE ESTIMATES, 1991-92**

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**VOTE/ITEM:** 303-2  
**PROGRAM:** GUARDIAN AND TRUSTEE SERVICES  
**ACTIVITY:** PUBLIC TRUSTEE  
**EXPENDITURE TYPE:** OPERATING

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**ACTIVITY DESCRIPTION**

To provide administrative services for trusts and estates and to hold the assets of involuntarily dissolved Ontario corporations. Total assets under administration of \$503 million for the fiscal year ending March 31, 1991, as compared to \$466 million as at March 31, 1990. To supervise Charities and invest Perpetual Care Funds for cemeteries. To provide last resort substitute decisions for incompetent persons requiring medical and dental care in Public Hospitals.

**FUNCTIONS**

To provide Trust Administration Services through:

**Trust Administration Division**

- Managing the trusts of incompetent persons throughout Ontario.

**Estates Administration Division**

- To administer the estates of intestate deceased persons in Ontario with no known adult heirs.

**Corporations Division**

- To take possession of and deal with the assets of involuntarily dissolved Ontario Corporations which are forfeited to the Provincial Crown.

**Charities Division**

- To supervise Charities Law within the Province of Ontario.

## THE ESTIMATES, 1991-92

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VOTE/ITEM: 303-2  
PROGRAM: GUARDIAN AND TRUSTEE SERVICES  
ACTIVITY: PUBLIC TRUSTEE  
EXPENDITURE TYPE: OPERATING

---

### FUNCTIONS (CONT'D)

#### Other Activities

- To hold and invest cemetery Perpetual Care Funds; to act as last resort substitute decision-maker for medical care for mentally and physically disabled persons; to act as litigation Guardian. To act as Trustee of special trusts and to act as Executor under wills.

### PROGRAM/ACTIVITY STATISTICAL DATA

VALUE OF ASSETS AND REVENUE  
1988-89 TO 1990-91



**THE ESTIMATES, 1991-92**

---

**VOTE/ITEM:** 303-2  
**PROGRAM:** GUARDIAN AND TRUSTEE SERVICES  
**ACTIVITY:** PUBLIC TRUSTEE  
**EXPENDITURE TYPE:** OPERATING

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**INITIATIVES**

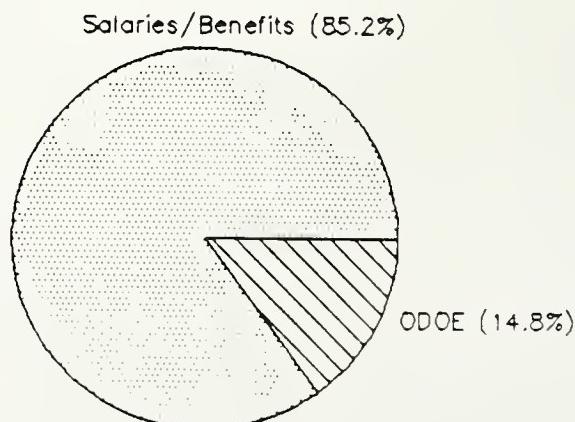
This office will undertake intensive research and program planning activities towards the development of a program focused on the making of decisions on behalf of adults regarding the management of their property and personal care.

VOTE/ITEM: 303-3  
 PROGRAM: GUARDIAN AND TRUSTEE SERVICES  
 ACTIVITY: ACCOUNTANT OF THE ONTARIO COURT (GENERAL DIVISION)  
 EXPENDITURE TYPE: OPERATING

(a) 1991-92 Estimates	(b) Change from 1990-91 Est.			(d) Description	(e) 1990-91		(g) 1989-90 Actuals
	\$	\$	%		Interim Actuals	Estimates	
						\$	\$
303,900	300	0.10%	Salaries and Wages	306,000	303,600	297,346	
54,600	800	1.49%	Employee Benefits	51,000	53,800	39,290	
8,100	0	0.00%	Transportation and Communication	12,000	8,100	7,777	
41,400	(91,000)	-68.73%	Services	151,400	132,400	102,049	
13,000	(135,000)	-91.22%	Supplies and Equipment	166,000	148,000	22,986	
421,000	(224,900)	-34.82%	Total	686,400	645,900	469,448	

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(3,400)
o ODOE COST ESCALATION	4,000
o MGS LEASE CONSOLIDATION	(91,000)
o LOSS OF SALARY DUE TO VEO	(11,800)
o PAY EQUITY	16,500
o REALLOCATION	(139,200)
TOTAL	(224,900)



## THE ESTIMATES, 1991-92

VOTE/ITEM: 303-3  
PROGRAM: GUARDIAN AND TRUSTEE SERVICES  
ACTIVITY: ACCOUNTANT OF THE ONTARIO COURT  
(GENERAL DIVISION)  
EXPENDITURE TYPE: OPERATING

### ACTIVITY DESCRIPTION

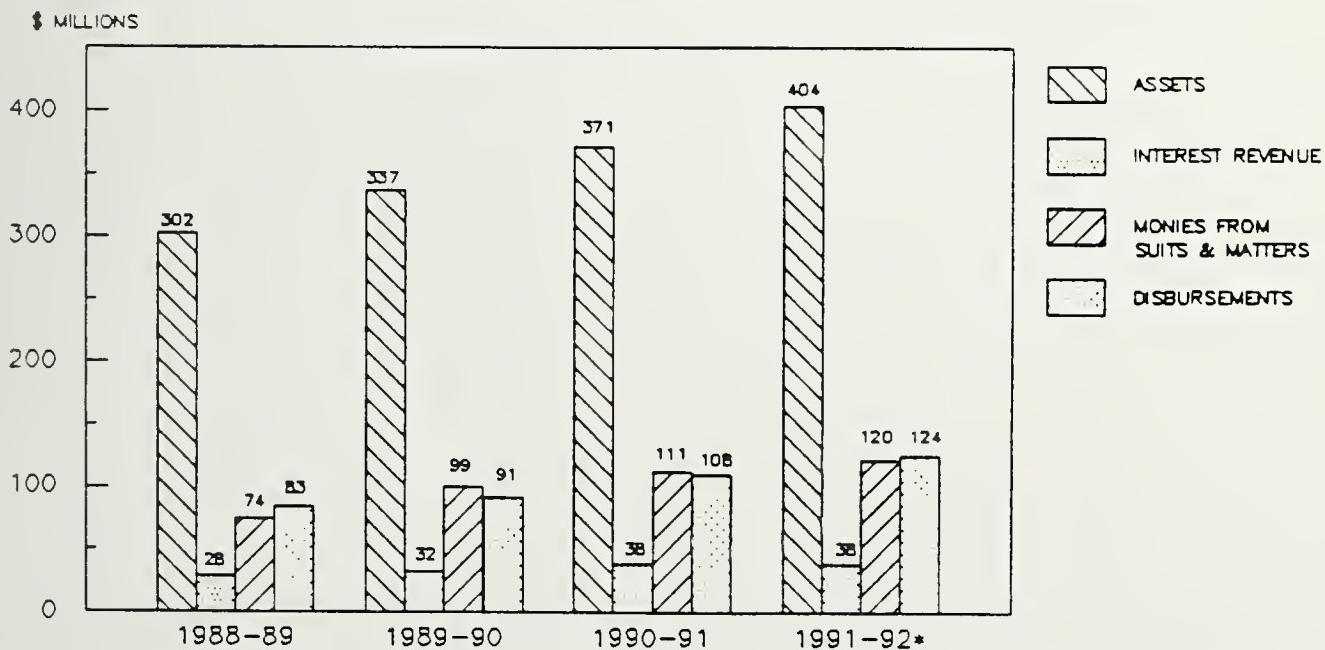
This office is the depository for all monies, securities and mortgages which are paid into, or lodged with, the Accountant of the Ontario Court (General Division).

### FUNCTIONS

The monies deposited with the Accountant of the Ontario Court (General Division) are received and disbursed pursuant to judgments and orders of the Ontario Court (General Division) in accordance with the Courts of Justice Act, 1984 and other relevant statutes. The monies are invested and the revenue is credited to approximately 30,000 accounts. Interest rates are monitored regularly and the rate of interest paid is reviewed quarterly based on the interest revenue.

### PROGRAM/ACTIVITY STATISTICAL DATA

VALUE OF ASSETS AND REVENUE  
1988-89 TO 1991-92



\* Estimate

## THE ESTIMATES, 1991-92

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VOTE/ITEM:	303-3
PROGRAM:	GUARDIAN AND TRUSTEE SERVICES
ACTIVITY:	ACCOUNTANT OF THE ONTARIO COURT (GENERAL DIVISION)
EXPENDITURE TYPE:	OPERATING

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### INITIATIVES

#### New Court Accounting System

- The conversion to the new court accounting system (Microvax 3100) is entering its final stage. The new system will be fully implemented by September 30, 1991.

#### Court Reform

- Money paid into Court under the Landlord and Tenant Act or the Repair and Storage Liens Act, 1989 are now paid into the Ontario Court (General Division) within the Municipality of Metropolitan Toronto.

**THE ESTIMATES, 1991-92**

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**VOTE 304**

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**CROWN LEGAL  
SERVICES PROGRAM**

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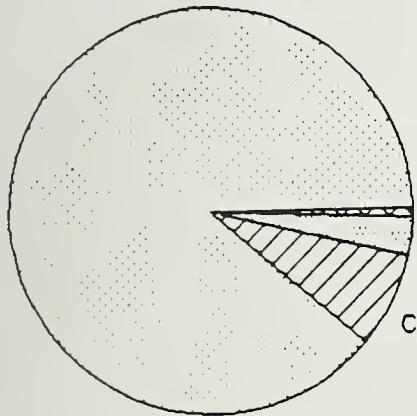
## MINISTRY OF THE ATTORNEY GENERAL

## CROWN LEGAL SERVICES PROGRAM:

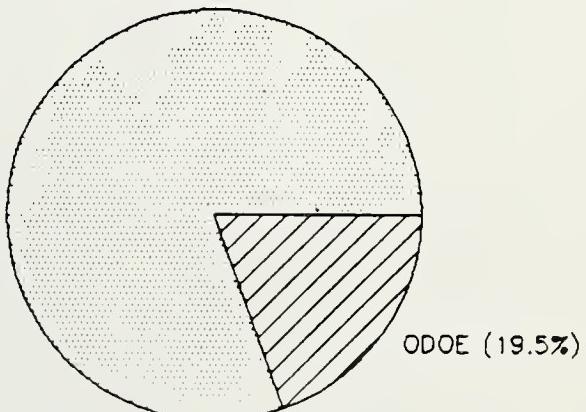
This program provides legal representation for the Crown in right of Ontario before all courts in the province and legal services to the Government and its agencies.

(a) 1991-92 Estimates	(b) Change from 1990-91 Est. \$	(c) % \$	(d) Program and Activities	(e) 1990-91 Interim Actuals \$	(f) 1990-91 Estimates \$	(g) 1989-90 Actuals \$
<b>OPERATING 304 CROWN LEGAL SERVICES PROGRAM</b>						
80,775,000	14,268,000	21.45%	Criminal Law	69,472,900	66,507,000	57,855,799
7,078,600	454,400	6.86%	Civil Law	6,549,700	6,624,200	5,427,428
2,794,700	99,200	3.68%	Constitutional Law and Policy	2,707,200	2,695,500	2,282,853
683,430	(4,626,000)	-87.13%	Seconded Legal Services	894,000	5,309,400	3,274,107
1,000	0	0.00%	Payments under the Ministry of Treasury and Economics Act	1,000	1,000	641,163
1,000	0	0.00%	The Proceedings Against the Crown Act	1,000	1,000	2,091,657
91,333,700	10,195,600	12.57%	Total Operating	79,625,800	81,138,100	71,573,007
	(20,900,000)		Less: Special Warrants	20,900,000	20,900,000	
2,000	0	0.00%	Statutory Appropriations	2,000	2,000	2,732,820
91,331,700	31,095,600	51.62%	AMOUNT TO BE VOTED	58,723,800	60,236,100	68,840,187

Criminal Law (88.4%)



Salaries/Benefits (80.5%)



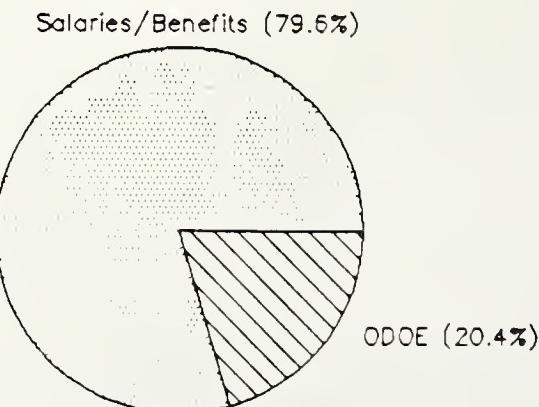
VOTE/ITEM: 304-1  
 PROGRAM: CROWN LEGAL SERVICES  
 ACTIVITY: CRIMINAL LAW  
 EXPENDITURE TYPE: OPERATING

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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				Interim Actuals \$	Estimates \$	
54,367,300	10,806,500	24.81%	Salaries and Wages	45,252,900	43,560,800	37,740,840
9,952,000	2,025,500	25.55%	Employee Benefits	7,564,600	7,926,500	5,063,525
2,271,100	0	0.00%	Transportation and Communication	3,080,600	2,271,100	2,578,880
12,333,600	868,100	7.57%	Services	10,294,900	11,465,500	9,636,568
1,849,000	567,900	44.33%	Supplies and Equipment	3,277,900	1,281,100	2,835,986
2,000	0	0.00%	Transfer Payments	2,000	2,000	
1,000	0	0.00%	Other Transactions	1,000	1,000	641,163
80,776,000	14,268,000	21.45%	Total	69,473,900	66,508,000	58,496,962

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(428,400)
o ODOE COST ESCALATION	1,333,000
o LAWYERS' SETTLEMENT	2,225,600
o BACKLOG REDUCTION (ASKOV)	11,916,300
o PAY EQUITY	555,300
o LOSS OF SALARY DUE TO VEO	(152,400)
o REALLOCATION	(1,621,700)
o INITIATIVES	
- Child Witness Projects	440,300
TOTAL	14,268,000



## THE ESTIMATES, 1991-92

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VOTE/ITEM:	304-1
PROGRAM:	CROWN LEGAL SERVICES
ACTIVITY:	CRIMINAL LAW
EXPENDITURE TYPE:	OPERATING

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### ACTIVITY DESCRIPTION

The Assistant Deputy Attorney General, Criminal Law, is responsible for the operation of the Criminal Law Division which conducts all criminal prosecutions and appeals and provides legal advice to the Attorney General and Deputy Attorney General in all criminal law matters. The Division, through the Office of Director of Criminal Prosecutions and the Crown Law Office Criminal also provides legal advice on criminal or quasi-criminal matters to other government ministries, agencies, boards and commissions.

### FUNCTIONS

#### Crown Attorney System

- Responsible for the conduct in Ontario of prosecutions under the Criminal Code and other Federal Statutes such as the Young Offenders Act, as well as under Provincial Statutes such as the Highway Traffic Act and the Liquor Licence Act.

#### Crown Law Office - Criminal

- Responsible for representing the Crown in criminal appeals in the Court of Appeal and the Supreme Court of Canada, prosecutions of a complex nature generally involving fraud, as well as special services including applications for authorizations, extraditions and search warrants.

#### Criminal Law Policy

- Responsible for the development of policy recommendations regarding the criminal law of Canada and Provincial quasi-criminal law, including procedures and the law of evidence, and for providing recommendations to the Federal Department of Justice regarding proposed changes.
- Responsible for examining and developing policy guidelines for the conduct of prosecutions within the Province of Ontario.

## THE ESTIMATES, 1991-92

VOTE/ITEM: 304-1  
PROGRAM: CROWN LEGAL SERVICES  
ACTIVITY: CRIMINAL LAW  
EXPENDITURE TYPE: OPERATING

### FUNCTIONS (CONT'D)

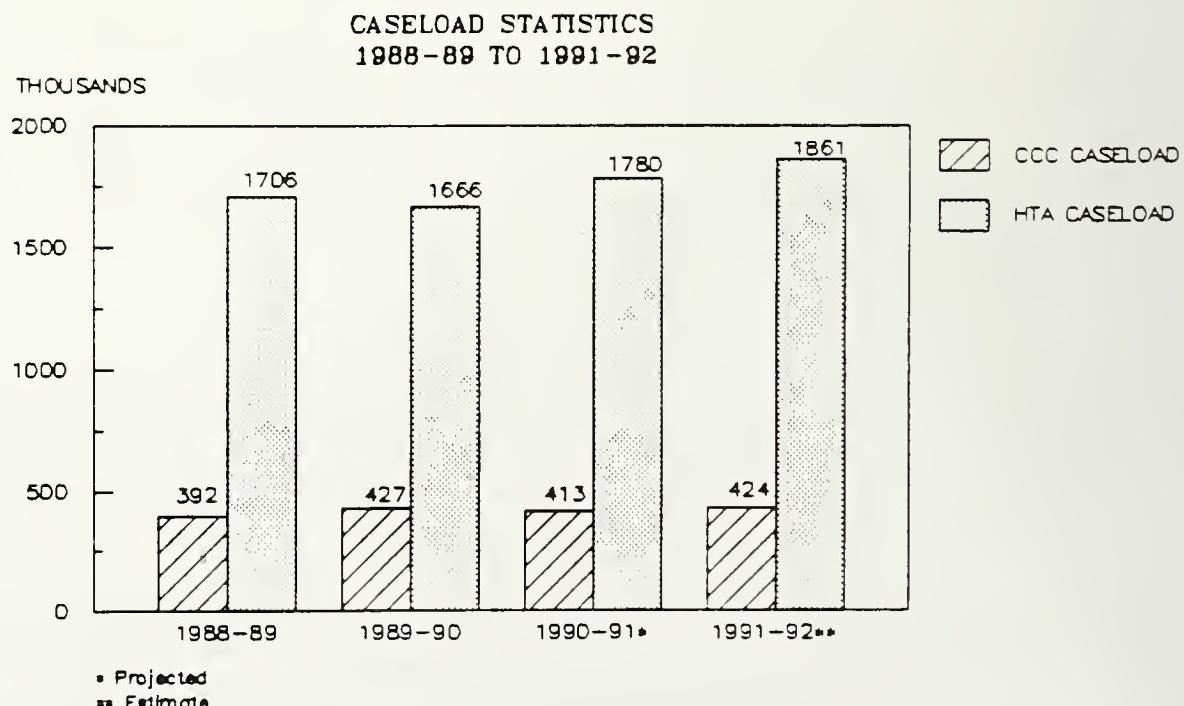
#### Criminal Prosecutions

- Provides legal advice to the Assistant Deputy Attorney General, Deputy Attorney General and the Attorney General.
- Responsible for developing a code of professional standards and ethics and for developing a procedure to enforce this code in consultation with the Regional Directors and Directors. Also conducts prosecutions of significant wrongdoing in the Administration of Justice and other cases as requested by the Regional Directors, Directors or Crown Attorneys.

#### Victim-Witness Assistance Program

- Provides information, emotional support and referrals to community organizations for victims of crime. The service is available in twelve jurisdictions. Funding is provided by the Ontario Women's Directorate.

### PROGRAM/ACTIVITY STATISTICAL DATA



## THE ESTIMATES, 1991-92

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VOTE/ITEM: 304-1  
PROGRAM: CROWN LEGAL SERVICES  
ACTIVITY: CRIMINAL LAW  
EXPENDITURE TYPE: OPERATING

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### INITIATIVES

#### Delay Reduction

- The Supreme Court of Canada released its judgement in Askov et al. v. The Queen on October 18, 1990. The court ruled that the constitutionally permissible time to trial in the General Division in Peel was 6 to 8 months from the date of committal.
- Subsequent to this decision, the Criminal Law Division was given approval to hire 70 Assistant Crown Attorneys and 12 Crown Counsel as well as 32 support staff to complement the judicial appointments made in this Ministry's effort to eliminate the backlog of cases.
- To complement the additional resources, the Division is actively involved in working to improve the movement of cases through the court system in cooperation with court staff and the judiciary.
- As part of this general thrust the Division will be implementing new practices designed to promote the timely resolution of cases.

Current examples of these practices/programs are:

- Implementation of guidelines regarding the screening of cases and disclosure of case information to defence counsel.
- A feasibility study regarding adult post-charge diversion programs.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 304-1  
PROGRAM: CROWN LEGAL SERVICES  
ACTIVITY: CRIMINAL LAW  
EXPENDITURE TYPE: OPERATING

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INITIATIVES (CONT'D)

**Aboriginal Justice - Alternative Measures Program**

- The Ministry has funded an alternative measures pilot project which will be conducted under the auspices of Aboriginal Legal Services of Toronto Inc. The proposal involves the selection of suitable candidates to be diverted from the Provincial court and brought before a Native Community Council which will impose appropriate dispositions. The decision and the sponsoring organization will jointly evaluate the program to assess the benefits of this type of program to aboriginal persons who come into conflict with the law.

**Child Witness Projects**

- The Division has received funding to support the continuation of two community based pilot projects which were designed to assist children suffering from abuse, in dealing with the court process. The pilot projects will be evaluated to assess the best way of meeting the needs of these children in the court system.



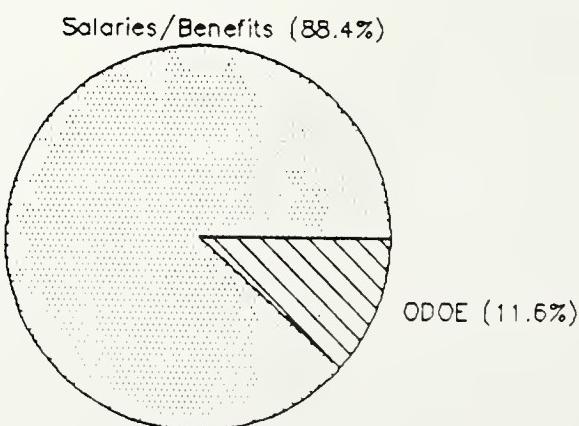
THE ESTIMATES, 1991-92

VOTE/ITEM: 304-2  
 PROGRAM: CROWN LEGAL SERVICES  
 ACTIVITY: CIVIL LAW  
 EXPENDITURE TYPE: OPERATING

(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals \$
				Interim Actuals \$	Estimates \$	
5,322,200	379,500	7.68%	Salaries and Wages	5,008,200	4,942,700	4,240,699
938,400	58,700	6.67%	Employee Benefits	848,400	879,700	518,861
209,600	5,400	2.64%	Transportation and Communication	125,000	204,200	191,680
419,400	5,400	1.30%	Services	287,900	414,000	235,344
190,000	5,400	2.93%	Supplies and Equipment	281,200	184,600	240,844
1,000	0	0.00%	Other Transactions	1,000	1,000	2,091,657
(1,000)	0	0.00%	Recoveries from other Ministries	(1,000)	(1,000)	
7,079,600	454,400	6.86%	Total	6,550,700	6,625,200	7,519,085

EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(53,500)
o ODOE COST ESCALATION	16,400
o LAWYERS' SETTLEMENT	147,000
o PAY EQUITY	112,300
o REALLOCATION	232,200
TOTAL	454,400



## THE ESTIMATES, 1991-92

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VOTE/ITEM: 304-2  
PROGRAM: CROWN LEGAL SERVICES  
ACTIVITY: CIVIL LAW  
EXPENDITURE TYPE: OPERATING

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### ACTIVITY DESCRIPTION

The Assistant Deputy Attorney General, Civil Law, will ensure that civil legal services are provided to the government and all client ministries by the Crown Law Office, Civil, as well as individual legal services branches. Mandated responsibility also includes the legal and administrative operations of the Public Trustee and the Official Guardian.

### FUNCTIONS

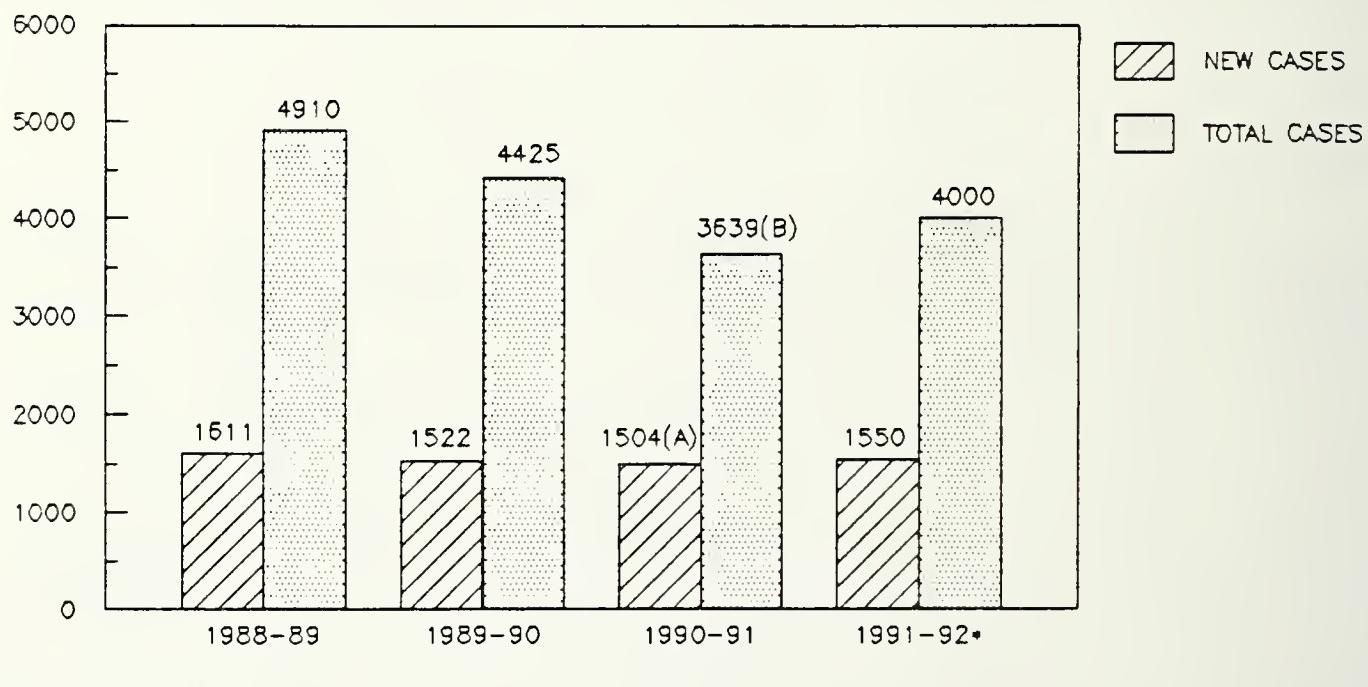
- To provide centralized civil litigation services for or against the Crown or any ministry or agency of government in respect of any subject within the authority or jurisdiction of the Legislature.
- Will appear on behalf of the government in civil litigation at all levels of court.
- Will conduct provincial prosecutions as required.
- Will participate in proceedings before commissions, inquiries, boards, and tribunals in Ontario.
- To provide centralized legal opinion and other civil legal services to the government and its agencies.
- To function as the Legal Services Branch for the Ministry of the Attorney General.

THE ESTIMATES, 1991-92

VOTE/ITEM: 304-2  
PROGRAM: CROWN LEGAL SERVICES  
ACTIVITY: CIVIL LAW  
EXPENDITURE TYPE: OPERATING

PROGRAM/ACTIVITY STATISTICAL DATA

CASELOAD STATISTICS  
1988-89 TO 1991-92



\* Estimate

- (A) Although the number of new cases has remained relatively constant each year, the complexity and length of these cases has increased substantially, thereby occupying more resources for extended periods of time.
- (B) A concerted effort to close long-standing files resulted in an apparent decrease in total active cases.



## THE ESTIMATES, 1991-92

VOTE/ITEM: 304-3  
 PROGRAM: CROWN LEGAL SERVICES  
 ACTIVITY: CONSTITUTIONAL LAW AND POLICY  
 EXPENDITURE TYPE: OPERATING

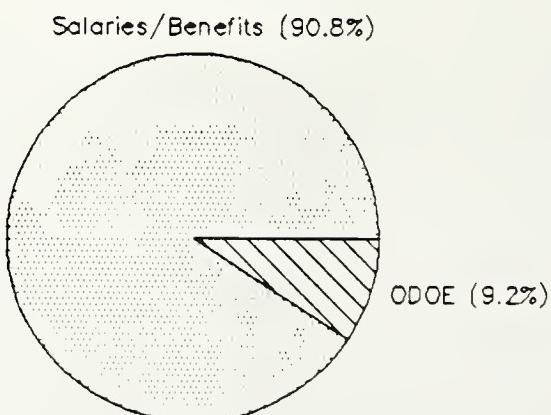
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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals \$
				Interim Actuals \$	Estimates \$	
2,196,100	86,600	4.11%	Salaries and Wages	1,924,500	2,109,500	1,630,382
341,200	12,600	3.83%	Employee Benefits	309,300	328,600	139,066
38,600	0	0.00%	Transportation and Communication	82,700	38,600	88,919
139,700	0	0.00%	Services	270,500	139,700	261,931
79,100	0	0.00%	Supplies and Equipment	120,200	79,100	162,555
2,794,700	99,200	3.68%	Total	2,707,200	2,695,500	2,282,853

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(18,300)
o ODOE COST ESCALATION	5,200
o LAWYERS' SETTLEMENT	81,300
o PAY EQUITY	37,900
o REALLOCATION	(6,900)
 TOTAL	 99,200

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## THE ESTIMATES, 1991-92

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VOTE/ITEM: 304-3  
PROGRAM: CROWN LEGAL SERVICES  
ACTIVITY: CONSTITUTIONAL LAW AND POLICY  
EXPENDITURE TYPE: OPERATING

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### ACTIVITY DESCRIPTION

To provide constitutional law and constitutional policy advice and expertise to the Attorney General and to the Government of Ontario.

### FUNCTIONS

The regular functions of the Division include reviewing litigation in Ontario courts, in the Federal Court of Canada, and in the Supreme Court of Canada, in which constitutional questions are raised, and engaging in such litigation where advisable (Litigation), advising all Ministries on Constitutional questions (Opinions), and preparing constitutional policy positions for the on-going constitutional review process (Constitutional Policy).

### PROGRAM/ACTIVITY STATISTICAL DATA

	1988-89 Actual	1989-90 Actual	1990-91 Actual	1991-92 Estimate
	_____	_____	_____	_____

#### Litigation:

Notices of Constitutional Question given under s.122, Courts of Justice Act (including Charter issues)

- Non-criminal	225	274	281	
- Criminal*	269	139	124	
- Judicial review	<u>25</u>	<u>18</u>	<u>13</u>	
TOTAL	<u>519</u>	<u>431</u>	<u>418</u>	<u>430</u>

\* The decline in criminal/constitutional cases is attributable largely to judicial affirmation of drinking and driving laws and the R.I.D.E. program.

THE ESTIMATES, 1991-92

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VOTE/ITEM:	304-3
PROGRAM:	CROWN LEGAL SERVICES
ACTIVITY:	CONSTITUTIONAL LAW AND POLICY
EXPENDITURE TYPE:	OPERATING

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PROGRAM/ACTIVITY STATISTICAL DATA (CONT'D)

	1988-89 Actual	1989-90 Actual	1990-91 Actual	1991-92 Estimate
<b>Litigation: (cont'd)</b>				
Notices of constitutional question from:				
Federal Court of Canada	3	3	3	3
Supreme Court of Canada	16	21	24	25
Other Provinces	1	0	6	6
Constitutional cases undertaken (argued or assistance provided)	119*	149*	149*	150
<b>Opinions:</b>				
Written opinions and advice (includes opinions requested on proposed federal and provincial legislation)	138	144	197	200
Many informal opinions given in meetings and consultation with other Ministries				
Participation in Inter-ministerial committees	10	22	24	25

\* Does not include assistance by way of opinion only.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 304-3  
PROGRAM: CROWN LEGAL SERVICES  
ACTIVITY: CONSTITUTIONAL LAW AND POLICY  
EXPENDITURE TYPE: OPERATING

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PROGRAM/ACTIVITY STATISTICAL DATA (CONT'D)

	1988-89 Actual	1989-90 Actual	1990-91 Actual	1991-92 Estimate
Constitutional Policy				
Policy projects:				
Current	1	3	15	20
Project definition				
stage	-	3	2	2
Federal/Provincial				
conferences	1	1	1	2

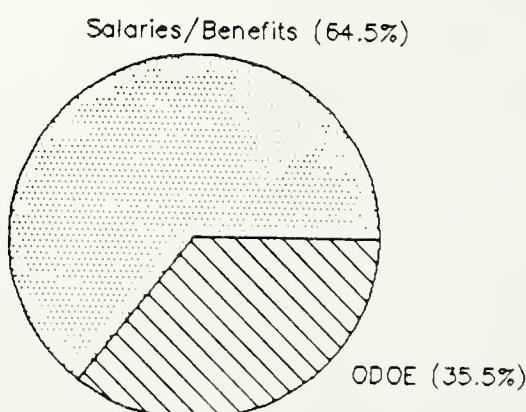
THE ESTIMATES, 1991-92

VOTE/ITEM: 304-4  
 PROGRAM: CROWN LEGAL SERVICES  
 ACTIVITY: SECONDED LEGAL SERVICES  
 EXPENDITURE TYPE: OPERATING

(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				Interim Actuals \$	Estimates \$	
29,065,400	2,524,000	9.51%	Salaries and Wages	25,043,900	26,541,400	21,138,803
5,507,200	473,900	9.42%	Employee Benefits	4,619,200	5,033,300	3,457,393
10,300	0	0.00%	Transportation and Communication	6,400	10,300	7,548
242,000	(4,102,700)	-94.43%	Services	288,800	4,344,700	109,969
23,300	0	0.00%	Supplies and Equipment	20,100	23,300	55,000
(34,164,800)	(3,521,200)	11.49%	Recoveries from other Ministries	(29,084,400)	(30,643,600)	(21,494,606)
683,400	(4,626,000)	-87.13%	Total	894,000	5,309,400	3,274,107

EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(39,700)
o ODOE COST ESCALATION	(10,900)
o 1990-91 WEILER ODOE/UNFUNDED LIABILITY	(4,624,000)
o LAWYERS' SETTLEMENT	54,500
o PAY EQUITY	5,500
o REALLOCATION	(11,400)
TOTAL	(4,626,000)



## THE ESTIMATES, 1991-92

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VOTE/ITEM: 304-4  
PROGRAM: CROWN LEGAL SERVICES  
ACTIVITY: SECONDED LEGAL SERVICES  
EXPENDITURE TYPE: OPERATING

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### ACTIVITY DESCRIPTION

To provide legal advice and legal services to all ministries and some agencies, boards and commissions of the Government of Ontario. Most ministries have separate legal branches, varying in size from one lawyer plus support staff, to twenty-six lawyers plus support staff. In addition to seconded legal services, the Executive Coordinator has responsibility for lawyers who are employed in the Office of the Police Complaints Commissioner, Native Affairs Directorate and the Support and Custody Enforcement Branch. The types of legal work being performed are broad and varied, covering all aspects of solicitor and counsel work.

### FUNCTIONS

- To provide consistency and standards in the provision of legal advice and services through legal branches in client ministries, and some agencies, boards and commissions of the Ontario Government.
- To assist with the development of policy and legislation for the Ontario Government.
- To ensure consistency and standards in the delivery of administrative support within seconded legal services.
- To ensure the most effective use of staff by providing career development for both professional and support staff.
- To monitor the retention of private sector lawyers by all client ministries and some agencies, boards and commissions.



**THE ESTIMATES, 1991-92**

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**VOTE 305**

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**LEGISLATIVE COUNSEL**

**SERVICES PROGRAM**

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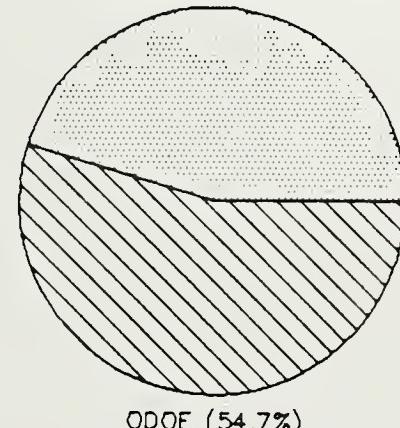
## MINISTRY OF THE ATTORNEY GENERAL

## LEGISLATIVE COUNSEL SERVICES PROGRAM:

This program provides for legislative services to Ministers of the Crown, members of the Legislature, government ministries and agencies and petitioners for private bills. It also provides drafting services for Bills and Regulations, as well as the preparation of Annual Statute Books and the filing and publication of Ontario Regulations.

(a) 1991-92 Estimates	(b) Change from 1990-91 Est. \$	(c) % \$	(d) Program and Activities	(e) 1990-91 Interim Actuals \$	(f) 1990-91 Estimates \$	(g) 1989-90 Actuals \$
OPERATING 305			LEGISLATIVE COUNSEL SERVICES PROGRAM			
9,152,500	2,064,400	29.12%	Legislative Counsel Services	5,500,000	7,088,100	3,992,332
9,152,500	2,064,400	29.12%	Total Operating	5,500,000	7,088,100	3,992,332
	(1,800,000)		Less: Special Warrants	1,800,000	1,800,000	
9,152,500	3,864,400	73.08%	AMOUNT TO BE VOTED	3,700,000	5,288,100	3,992,332

Salaries/Benefits (45.3%)



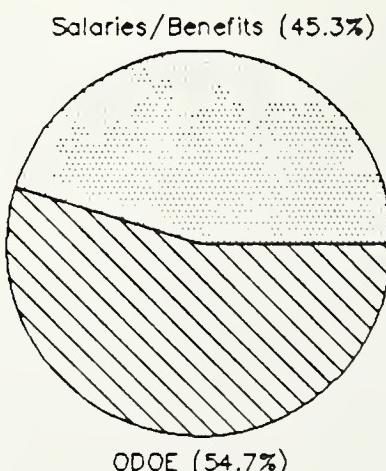
VOTE/ITEM: 305-1  
 PROGRAM: LEGISLATIVE COUNSEL SERVICES  
 ACTIVITY: LEGISLATIVE COUNSEL SERVICES  
 EXPENDITURE TYPE: OPERATING

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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1991 Interim Actuals	(f) Estimates	(g) 1989-90 Actuals
\$	\$	%		\$	\$	\$
3,571,400	115,300	3.34%	Salaries and Wages	3,566,000	3,456,100	2,598,541
578,500	15,300	2.72%	Employee Benefits	587,000	563,200	242,728
109,300	74,900	217.73%	Transportation and Communication	119,000	34,400	95,490
4,181,900	1,858,900	80.02%	Services	570,000	2,323,000	622,055
711,400	0	0.00%	Supplies and Equipment	658,000	711,400	433,518
9,152,500	2,064,400	29.12%	Total	5,500,000	7,088,100	3,992,332

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(30,500)
o ODOE COST ESCALATION	81,000
o LAWYERS' SETTLEMENT	61,200
o RSO PROJECT - DECENTNIAL CONSOLIDATION	980,700
o PAY EQUITY	108,600
o LOSS OF SALARY DUE TO VEO	(5,900)
o RSO/RRO BILINGUAL CONSOLIDATION	953,100
o REALLOCATION	(83,800)
TOTAL	2,064,400



## THE ESTIMATES, 1991-92

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VOTE/ITEM: 305-1  
PROGRAM: LEGISLATIVE COUNSEL SERVICES  
ACTIVITY: LEGISLATIVE COUNSEL SERVICES  
EXPENDITURE TYPE: OPERATING

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### ACTIVITY DESCRIPTION

To provide drafting services for bills and regulations and to advise on legislative matters.

### FUNCTIONS

- Draft all bills going before the Legislative Assembly.
- Advise and assist the government, Cabinet ministers, members and committees of the Assembly on legislative matters.
- Oversee the printing of all bills.
- Prepare and oversee the printing of the annual volume of statutes.
- Draft all regulations.
- Fulfil the responsibilities of the Office of Registrar of Regulations.
- Maintain updated statutes and regulations in a form suitable for printing.
- Complete the translation of statutes into French.
- Translate selected regulations into French.
- Prepare and oversee the printing of office consolidations of statutes and regulations.
- Prepare Revised Statutes of Ontario, 1990.
- Prepare Revised Regulations of Ontario, 1990.

**THE ESTIMATES, 1991-92**

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**VOTE/ITEM:** 305-1  
**PROGRAM:** LEGISLATIVE COUNSEL SERVICES  
**ACTIVITY:** LEGISLATIVE COUNSEL SERVICES  
**EXPENDITURE TYPE:** OPERATING

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**PROGRAM/ACTIVITY STATISTICAL DATA**

	1988-89 Actual	1989-90 Actual	1990-91 Actual
Government Bills drafted	119	213	133
Government Bills introduced	76	103	77
Government Bills passed	74	38	26
Private Bills introduced	44	58	61
Private Bills passed	56	37	46
Private Member's Bills drafted	45	118	77
Private Member's Bills introduced	42	115	51
Private Member's Bills passed	1	2	3
Pages of Statute Book	1,330	1,119	992
Regulations drafted	837	895	708
Regulations filed	763	732	476
Published pages in the Gazette	1,822	2,718	2,205
Bilingual Bills drafted	9	8	38
Bilingual Bills introduced	7	7	16
Bilingual Bills passed	9	3	2
Pages of Statutes translated into French and updated	4,373	2,338	1,805

**THE ESTIMATES, 1991-92**

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**VOTE 306**

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**COURTS ADMINISTRATION**

**PROGRAM**

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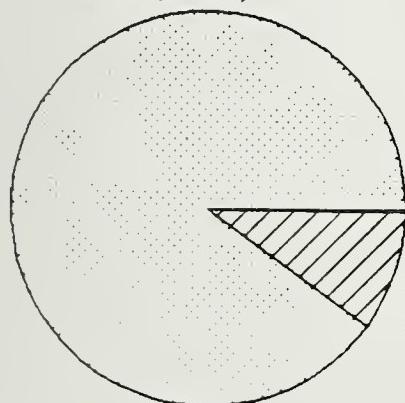
## MINISTRY OF THE ATTORNEY GENERAL

## COURTS ADMINISTRATION PROGRAM:

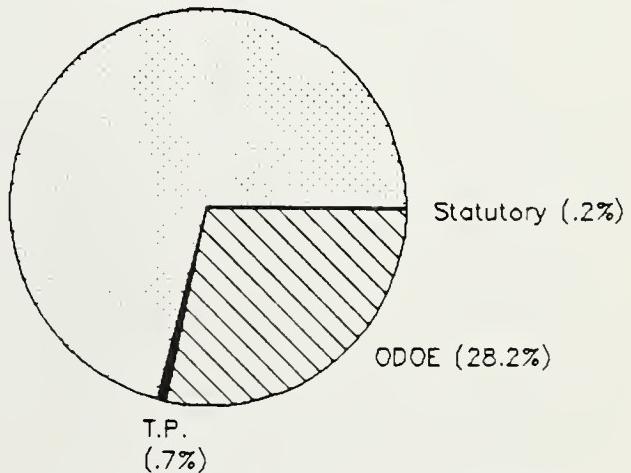
This program provides for the management of civil and criminal courts in Ontario.

(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Programs and Activities	(e) 1990-91	(f)	(g)
\$	\$	%		Interim Actuals	Estimates	1989-90 Actuals
<b>OPERATING 306</b>						
			<b>COURTS ADMINISTRATION PROGRAM</b>			
225,795,500	21,359,900	10.45%	Administration of Justice	215,746,400	204,435,600	194,484,480
24,618,500	5,470,000	28.57%	Support and Custody Enforcement	18,835,000	19,148,500	14,315,661
105,800	(105,700)	-49.98%	Allowances to Supreme Court Judges, the Extra-Judicial Services Act	211,500	211,500	222,887
246,200	(246,300)	-50.01%	Allowances to Judges, the Extra- Judicial Services Act	492,500	492,500	506,509
250,766,000	26,477,900	11.81%	Total Operating	235,285,400	224,288,100	209,529,537
	(57,928,000)		Less: Special Warrants	57,928,000	57,928,000	
352,000	(352,000)	-50.00%	Statutory Appropriations	704,000	704,000	729,396
250,414,000	84,757,900	51.16%	<b>AMOUNT TO BE VOTED</b>	176,653,400	165,656,100	208,800,141
<b>CAPITAL 306</b>						
			<b>COURTS ADMINISTRATION PROGRAM</b>			
11,773,000	7,623,000	183.69%	Administration of Justice	3,947,900	4,150,000	4,579,641
11,773,000	7,623,000	183.69%	Total Capital	3,947,900	4,150,000	4,579,641
	(1,072,000)		Less: Special Warrants	1,072,000	1,072,000	
11,773,000	8,695,000	282.49%	<b>AMOUNT TO BE VOTED</b>	2,875,900	3,078,000	4,579,641

## OPERATING

Administration of  
Justice (90.0%)

Salaries/Benefits (70.9%)



VOTE/ITEM: 306-1  
 PROGRAM: COURTS ADMINISTRATION  
 ACTIVITY: ADMINISTRATION OF JUSTICE  
 EXPENDITURE TYPE: OPERATING

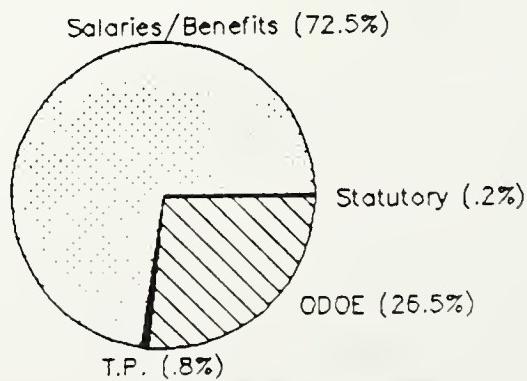
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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				\$	\$	
133,769,100	13,991,800	11.68%	Salaries and Wages	125,261,800	119,777,300	117,656,512
30,308,200	2,706,300	9.80%	Employee Benefits	23,390,700	27,601,900	18,352,312
9,019,000	6,000	0.07%	Transportation and Communication	12,460,400	9,013,000	7,943,873
42,117,600	3,008,500	7.69%	Services	41,667,500	39,109,100	37,488,860
8,783,500	990,200	12.71%	Supplies and Equipment	11,323,800	7,793,300	11,205,137
1,798,100	657,100	57.59%	Transfer Payments	1,642,200	1,141,000	1,837,786
352,000	(352,000)	-50.00%	Other Transactions	704,000	704,000	729,396
226,147,500	21,007,900	10.24%	Total	216,450,400	205,139,600	195,213,876

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(1,423,900)
o ODOE COST ESCALATION	4,163,400
o LAWYERS' SETTLEMENT	102,200
o COURT REFORM - PROGRAM DEVELOPMENT BRANCH	(203,000)
o NATIVE JUSTICE - ATTAWAPISKAT/SANDY LAKE FIRST NATIONS	200,000
o DEMAND DRIVEN COURT COSTS	1,800,000
o BACKLOG REDUCTION (ASKOV)	14,624,100
o MGS LEASE CONSOLIDATION	(959,600)
o PAY EQUITY	10,163,200
o NATIVE JUSTICE OF THE PEACE PROGRAM	85,000
o NATIVE COURT WORKER PROGRAM	400,000
o LOSS OF SALARY DUE TO VEO	(534,000)
o REALLOCATION	(7,409,500)
TOTAL	21,007,900

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## THE ESTIMATES, 1991-92

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VOTE/ITEM:	306-1
PROGRAM:	COURTS ADMINISTRATION
ACTIVITY:	ADMINISTRATION OF JUSTICE
EXPENDITURE TYPE:	OPERATING

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### ACTIVITY DESCRIPTION

The program provides all administrative services required to support the operation of the court system in Ontario. The Courts Administration Division is also responsible for the Support and Custody Enforcement Program. (See Vote/Item 306-2).

- Supports court operations through the management of court offices, which are the link between the court litigants, counsel, the police, the Crown and other agencies.
- Provides support services to provincially and federally appointed judiciary.
- Coordinates all accommodation planning, construction and renovation activities for court facilities and Ministry offices.
- Supports regional operations through the coordination of program policy, operational and resource planning, and the development of improved operational procedures, systems and service-level standards.

### FUNCTIONS

#### Regional Operations

- Delivery of court administrative and support services including counter service to litigants and the bar.
- Maintenance of court records and files.
- Trial information and jury management.
- Provision of courtroom staff such as court clerks, court reporters and interpreters.
- Enforcement of court orders in criminal and civil matters.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 306-1  
PROGRAM: COURTS ADMINISTRATION  
ACTIVITY: ADMINISTRATION OF JUSTICE  
EXPENDITURE TYPE: OPERATING

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FUNCTIONS (CONT'D)

Program Development Branch

- Coordination of strategic, operational, financial and human resource planning. Analysis of operational policy proposals and formulation of recommendations concerning operational and other policy issues.
- Provision of technical support and assistance in operational matters to the Regions. Development and maintenance of operational manuals.
- Automation and redesign of court office operational functions and coordination of systems development, design and implementation.
- Design and implementation of systems to provide more timely management information.

Facilities and Special Court Services Branch

- Coordination, planning, design, and implementation of accommodations projects for all court and other Ministry office facilities.
- Coordination of interpretation and translation services and production of the court reporters manual.
- Administration of the Native Courtworker Program.
- Coordination of the Provincial judicial appointment process and provision of special administrative support to the judiciary.
- Preparation of courts administration briefing materials and correspondence.

**THE ESTIMATES, 1991-92**

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**VOTE/ITEM:** 306-1  
**PROGRAM:** COURTS ADMINISTRATION  
**ACTIVITY:** ADMINISTRATION OF JUSTICE  
**EXPENDITURE TYPE:** OPERATING

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**PROGRAM/ACTIVITY STATISTICAL DATA**

	1988-89 Actual	1989-90 Actual	1990-91* Projected	1991-92 Forecast
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**1. PROVINCIAL DIVISION**

A. Criminal Division:

Charges received	3,891,011	3,843,595	4,305,361	4,453,060
Charges disposed	3,780,851	3,703,904	4,576,568	4,500,000

B. Family Division:

Charges received	40,084	43,303	40,640	39,941
Charges disposed	37,427	39,693	36,783	35,073

C. Youth Court

(Criminal and Family):

Charges received	76,811	86,771	94,665	105,310
Charges disposed	77,115	94,068	101,181	112,275

**2. GENERAL DIVISION**

A. Civil actions/divorces:

Proceedings Commenced (Includes probates/ administration)	173,962	193,487	187,981	192,901
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B. Construction Liens  
(excludes Toronto):

Added	474	537	504	541
Disposed	449	484	410	410
Pending	264	317	411	542

\* Based on 9-month data

**THE ESTIMATES, 1991-92**

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**VOTE/ITEM:** 306-1  
**PROGRAM:** COURTS ADMINISTRATION  
**ACTIVITY:** ADMINISTRATION OF JUSTICE  
**EXPENDITURE TYPE:** OPERATING

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**PROGRAM/ACTIVITY STATISTICAL DATA (CONT'D)**

	1988-89 Actual	1989-90 Actual	1990-91* Projected	1991-92 Forecast
<b>C. Criminal Jury/Non Jury:</b>				
Added	12,574	13,128	N/A	N/A
Disposed	11,993	11,529	N/A	N/A
Pending	6,088	6,686	N/A	N/A
<b>D. Landlord and Tenant Act:</b>				
Appointments made	26,516	29,818	31,981	34,341
Dispositions	35,057	28,107	21,873	24,000
<b>E. Sheriff's Office:</b>				
Jurors drafted	76,400	74,571	76,603	79,414
Names searched	3,549,419	3,218,908	2,604,809	2,900,000
Persons served	120,265	121,571	136,528	147,644
Executions filed	70,879	73,317	86,336	92,895
<b>F. Small Claims Court:</b>				
Claims Filed/received**	119,998	115,837	123,443	127,549

**3. COURT OF APPEAL**

**A. Criminal Appeals:**

Added	2,128	2,205	2,101	2,133
Disposed	1,687	2,282	1,588	1,595
Pending	2,906	2,829	3,342	3,880

\* Based on 9-month data.

\*\* Calendar year data.

**THE ESTIMATES, 1991-92**

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**VOTE/ITEM:** 306-1  
**PROGRAM:** COURTS ADMINISTRATION  
**ACTIVITY:** ADMINISTRATION OF JUSTICE  
**EXPENDITURE TYPE:** OPERATING

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**PROGRAM/ACTIVITY STATISTICAL DATA (CONT'D)**

	1988-89 Actual	1989-90 Actual	1990-91* Projected	1991-92 Forecast
<b>B. Civil Appeals:</b>				
Added	842	855	899	921
Disposed	520	550	569	600
Pending	1,403	1,708	2,038	2,359
<b>C. Division Court:</b>				
Added	1,102	1,267	972	1,200
Disposed	988	1,100	1,040	1,100
Pending	1,243	1,461	1,393	1,493
<b>D. Summary Conviction Appeals:</b>				
Added	2,700	2,541	2,156	2,002
Disposed	2,640	2,534	2,269	2,220
Pending	1,420	1,652	1,539	1,323

\* Based on 9-month data.

**INITIATIVES**

Working with other participants in the justice system, the Division will place emphasis on reducing delay in the courts, increasing the effectiveness of court services, improving access to justice and enhancing labour-management relations. Specific initiatives will include:

- Provision of support to 26 existing Delay Reduction Committees and extension of this support to other locations across the province. This effort will include seminars in techniques in reducing delay in the criminal courts. Participants will include judges, Crown Attorneys, and Courts Administration staff.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 306-1  
PROGRAM: COURTS ADMINISTRATION  
ACTIVITY: ADMINISTRATION OF JUSTICE  
EXPENDITURE TYPE: OPERATING

---

INITIATIVES (CONT'D)

- Provision of caseflow management information to assist in forecasting trends and identifying impending problems.
- Development of a Criminal Case Management system for Ontario Court General Division to complement the present system operating within the Provincial Division. These systems are designed to support Ministry efforts to provide efficient court services through training and development of staff, implementation of improved procedures and provision of management information.
- Participation in the newly-created Ontario and Regional Courts Management Advisory Committees. These committees (which have representatives from the judiciary, the Bar, the public, the Crown, and Courts Administration) are designed to consider and recommend to the appropriate authority policies and procedures to promote better administration of justice and the effective use of resources, including judicial and other personnel, in the public interest.
- Completion of the steps necessary to respond to the September 1990 decision of the Ontario Labour Relations Tribunal that certain fee-for-service employees are public servants.
- Provision of support for the restructuring of the Justice of the Peace system as established in legislation proclaimed on August 31, 1990.
- Participation by Courts Administration staff on Employee Relations Committees in all regions of the province. These committees, which were the result of an agreement negotiated between the Ontario Public Service Employees Union and the province, will seek to resolve employee-related issues at the local level.
- Participation by Courts Administration staff on Joint Health and Safety Committees to be established in all workplaces across the province. These committees will be committed to improving health and safety conditions in the workplace.

**THE ESTIMATES, 1991-92**

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**VOTE/ITEM:** 306-1  
**PROGRAM:** COURTS ADMINISTRATION  
**ACTIVITY:** ADMINISTRATION OF JUSTICE  
**EXPENDITURE TYPE:** OPERATING

---

**INITIATIVES (CONT'D)**

- Systems and staff support for three pilot Civil Case Management Projects in Windsor, Sault Ste. Marie and Toronto. The projects are designed to reduce delay and simplify procedural rules in civil litigation.
- Development and implementation of an automated system for the Court of Appeal of Ontario in consultation with the Office of the Chief Justice. The system will reduce delay, improve productivity and provide better service to the legal community and the public.

## THE ESTIMATES, 1991-92

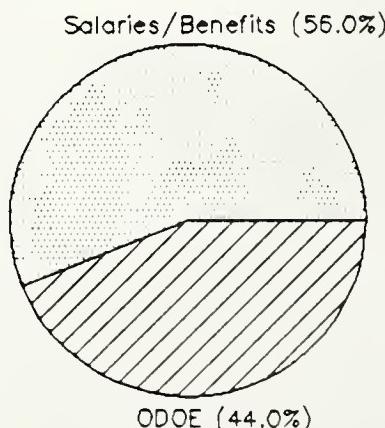
VOTE/ITEM: 306-2  
 PROGRAM: COURTS ADMINISTRATION  
 ACTIVITY: SUPPORT AND CUSTODY ENFORCEMENT  
 EXPENDITURE TYPE: OPERATING

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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals \$
				Interim Actuals \$	Estimates \$	
11,676,700	3,156,700	37.05%	Salaries and Wages	8,762,000	8,520,000	6,312,702
2,114,800	587,200	38.44%	Employee Benefits	1,269,000	1,527,600	683,471
2,133,900	1,019,000	91.40%	Transportation and Communication	2,208,000	1,114,900	1,554,482
7,628,500	248,100	3.36%	Services	5,246,000	7,380,400	4,649,332
1,064,600	459,000	75.79%	Supplies and Equipment	1,350,000	605,600	1,115,674
24,618,500	5,470,000	28.57%	Total	18,835,000	19,148,500	14,315,661

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(212,200)
o ODOE COST ESCALATION	542,200
o LAWYERS' SETTLEMENT	63,400
o WORKLOAD	5,100,000
o MGS LEASE CONSOLIDATION	(127,400)
o PAY EQUITY	660,000
o LOSS OF SALARY DUE TO VEO	(5,600)
o REALLOCATION	(550,400)
TOTAL	5,470,000



## THE ESTIMATES, 1991-92

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VOTE/ITEM:	306-2
PROGRAM:	COURTS ADMINISTRATION
ACTIVITY:	SUPPORT AND CUSTODY ENFORCEMENT
EXPENDITURE TYPE:	OPERATING

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### ACTIVITY DESCRIPTION

To enforce support and custody provisions contained in Court orders and agreements as mandated by the Support and Custody Orders Enforcement Act, 1985. This activity removes the financial burden for such enforcement from the support recipient and works to reduce child poverty through vigorous enforcement of support orders.

### FUNCTIONS

The program operates from field offices located in major urban centres of the Province: Toronto, London, Windsor, Hamilton, Oshawa, Ottawa, Sudbury and Thunder Bay.

- Since July 2, 1987, all court orders containing support provisions must be automatically filed with one of the field offices. Orders or agreements before July 2, 1987 may be voluntarily filed with the program.
- Once filed, these orders/agreements are monitored by a computer system. In the event of default, the program is empowered to take enforcement action, if any, in the manner that is practical.
- Payments received by the program for the support payor are recorded and deposited and the amount is sent by way of government cheque to the support recipient in accordance with the terms of the order/agreement.

**THE ESTIMATES, 1991-92**

<b>VOTE/ITEM:</b>	306-2
<b>PROGRAM:</b>	COURTS ADMINISTRATION
<b>ACTIVITY:</b>	SUPPORT AND CUSTODY ENFORCEMENT
<b>EXPENDITURE TYPE:</b>	OPERATING

**PROGRAM/ACTIVITY STATISTICAL DATA**

	1988-89 Actual	1989-90 Actual	1990-91 Actual	1991-92 Forecast ( <sup>1</sup> )
<b>Workload and Scope</b>				
No. of Support Orders filed:	53,310	71,111	85,313	N/A
Arrears registered at year end (\$ million)	\$ 156.0	\$ 261.0	\$ 397.4	N/A
No. of cases assigned to the Treasurer	13,926	18,809	23,908	N/A
<b>Enforcement Activity (<sup>2</sup>)</b>				
No. of Warning Letters issued	21,102	16,533	37,932	N/A
No. of Garnishments issued	19,452	14,322	20,537	N/A
No. of Default Hearings initiated	1,314	2,155	2,853	N/A
No. of Writs issued	14,993	21,192	30,652	N/A

(<sup>1</sup>) The forecast figures for fiscal year 1991-1992 have not been included; subject to implementation of Bill 17.

(<sup>2</sup>) Total activities in a fiscal year.

**THE ESTIMATES, 1991-92**

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<b>VOTE/ITEM:</b>	306-2
<b>PROGRAM:</b>	COURTS ADMINISTRATION
<b>ACTIVITY:</b>	SUPPORT AND CUSTODY ENFORCEMENT
<b>EXPENDITURE TYPE:</b>	OPERATING

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**PROGRAM/ACTIVITY STATISTICAL DATA (CONT'D)**

	1988-89 Actual	1989-90 Actual	1990-91 Actual	1991-92 Forecast ( <sup>1</sup> )
<b>Socio-Economic Impact</b>				
Percentage of Support Orders with children	89%	89%	89%	N/A
No. of Children involved	66,402	86,781	103,104	N/A
Percentage of Cases receiving some cash flow	40%	32%	38%	N/A
Total Receipts collected in the fiscal year (\$ million) ( <sup>3</sup> )	\$ 82.1	\$ 104.7	\$ 134.9	N/A
Total Receipts returned in the fiscal year to:				
The Treasurer of Ontario (\$ million)	\$ 8.3	\$ 12.2	\$ 13.0	N/A

(<sup>1</sup>) The forecast figures for fiscal year 1991-1992 have not been included; subject to implementation of Bill 17.

(<sup>3</sup>) The total receipts include those returned to the Treasurer.

THE ESTIMATES, 1991-92

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VOTE/ITEM: 306-2  
PROGRAM: COURTS ADMINISTRATION  
ACTIVITY: SUPPORT AND CUSTODY ENFORCEMENT  
EXPENDITURE TYPE: OPERATING

---

INITIATIVES

- Major legislative amendments to the Support and Custody Orders Enforcement Act, 1985 were introduced in the Legislative Assembly in December, 1990. These changes are outlined in Bill 17, The Child and Family Support Act, 1990.

This legislation provides for the automatic deduction of support payments from a payor's source of income (e.g. wages, salaries) to be sent to the enforcement program for disbursement to the support recipient and dependents. This order, called the Support Deduction Order, will be initiated by the court at the same time a support order is made.

These changes will result in a reduced delay in ensuring a regular flow of support payments and will permit program resources to be directed towards the more difficult cases in need of enforcement (e.g. self-employed persons).

- The Program will continue to undertake special measures to address the existing backlog in enforcement caseload where support obligations are not being met. Such measures include revising procedures in order that new case information can be acted upon promptly and greater automation of manual management procedures.

As well, additional contract staff will assist the enforcement personnel and there will be initiatives to solicit information from support recipients which could assist enforcement strategies.



## THE ESTIMATES, 1991-92

VOTE/ITEM: 306-3  
 PROGRAM: COURTS ADMINISTRATION  
 ACTIVITY: ADMINISTRATION OF JUSTICE  
 EXPENDITURE TYPE: CAPITAL

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(a) 1991-92 Estimates	(b) \$	(c) % Change from 1990-91 Est.	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				Interim Actuals \$	Estimates \$	
11,773,000	7,623,000	183.69%	Acquisition/Construction of Physical Assets	3,947,900	4,150,000	4,579,641
11,773,000	7,623,000	183.69%	Total	3,947,900	4,150,000	4,579,641

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o CAPITAL	100,000
o BACKLOG REDUCTION (ASKOV)	1,762,000
o ANTI-RECESSION PROGRAM	5,761,000
TOTAL	7,623,000

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**THE ESTIMATES, 1991-92**

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**VOTE/ITEM:** 306-3  
**PROGRAM:** COURTS ADMINISTRATION  
**ACTIVITY:** ADMINISTRATION OF JUSTICE  
**EXPENDITURE TYPE:** CAPITAL

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**ACTIVITY DESCRIPTION**

Court facilities planning and management.

**FUNCTIONS**

- Co-ordination of accommodation planning, construction and renovation for all court facilities and Ministry offices.

**INITIATIVES**

- Implementation of delay reduction projects to accommodate new judges, Crown Attorneys, court staff and create additional courtrooms.
- Implementation of the capital projects outlined in the Government Anti-Recession Program.
- Alterations to existing facilities to improve security and upgrade accommodation.

**THE ESTIMATES, 1991-92**

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<b>VOTE/ITEM:</b>	<b>306-3</b>
<b>PROGRAM:</b>	<b>COURTS ADMINISTRATION</b>
<b>ACTIVITY:</b>	<b>ADMINISTRATION OF JUSTICE</b>
<b>EXPENDITURE TYPE:</b>	<b>CAPITAL</b>

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**CAPITAL PROJECTS**

**1991-92 SUMMARY**

Central East Region	- security projects anti-recession	\$ 200,000 185,000
Central South Region	- security projects alteration projects anti-recession	100,000 135,000 650,000
Central West Region	- security projects alteration projects anti-recession	30,000 150,000 350,000
East Region	- security projects alteration projects anti-recession	230,000 175,000 335,000
Metro Toronto	- security projects alteration projects anti-recession	510,000 580,000 2,486,000
Northeast Region	- alteration projects anti-recession	200,000 825,000
Northwest Region	- security projects alteration projects relocation project anti-recession	100,000 200,000 50,000 700,000
Southwest Region	- alteration projects anti-recession	100,000 230,000
Delay Reduction Projects		1,762,000
Other Regional Accommodation Projects		1,490,000
Total allocated for capital projects		11,773,000 =====

**THE ESTIMATES, 1991-92**

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**VOTE 307**

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**ADMINISTRATIVE TRIBUNALS**

**PROGRAM**

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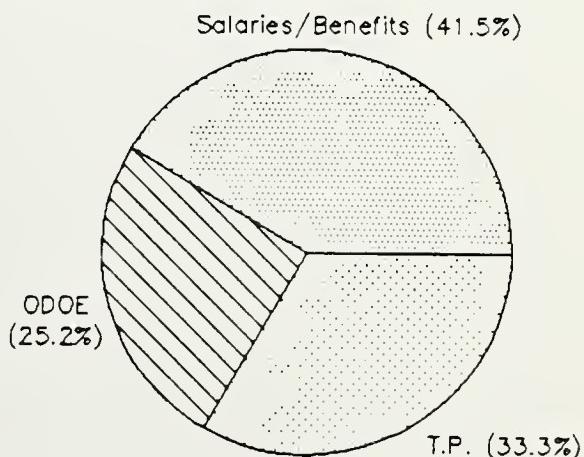
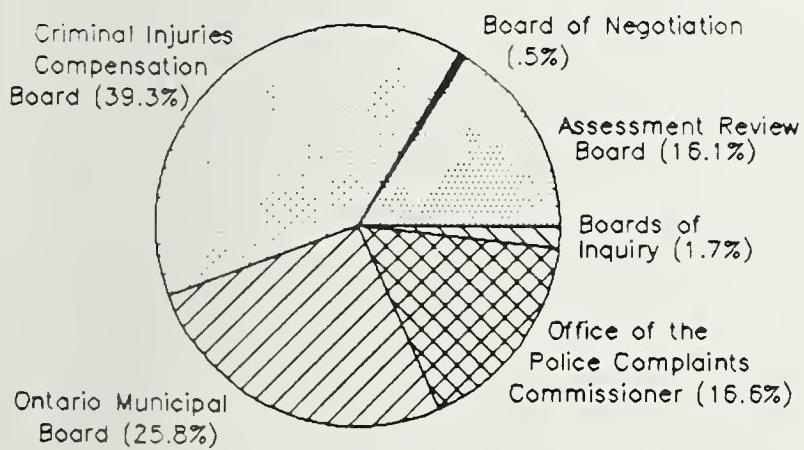


## MINISTRY OF THE ATTORNEY GENERAL

## ADMINISTRATIVE TRIBUNALS PROGRAM:

This program provides for the operation of statutory administrative tribunals reporting to the Attorney General.

(a) 1991-92 Estimates	(b) \$	(c) Change from 1990-91 Est. \$	(d) Program and Activities	(e) 1990-91		(g) 1989-90 Actuals \$
				Interim Actuals \$	Estimates \$	
<b>OPERATING 307</b>						
			<b>ADMINISTRATIVE TRIBUNALS PROGRAM</b>			
4,847,200	176,500	3.78%	Assessment Review Board	4,892,000	4,670,700	4,246,102
155,500	1,500	0.97%	Board of Negotiation	122,000	154,000	117,503
11,833,900	1,476,200	14.25%	Criminal Injuries Compensation Board	12,059,800	10,357,700	10,649,141
7,743,500	1,604,700	26.14%	Ontario Municipal Board	6,717,000	6,138,800	5,794,130
5,000,500	1,318,500	35.81%	Office of the Police Complaints Commissioner			
519,300	204,800	65.12%	Boards of Inquiry	2,316,700	3,682,000	1,317,166
30,099,900	4,782,200	18.89%	Total Operating	26,135,500	25,317,700	22,124,042
	(6,250,000)		Less: Special Warrants	6,250,000	6,250,000	
30,099,900	11,032,200	57.86%	<b>AMOUNT TO BE VOTED</b>	19,885,500	19,067,700	22,124,042



## THE ESTIMATES, 1991-92

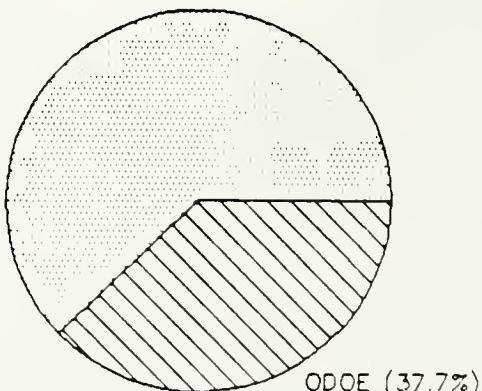
VOTE/ITEM: 307-1  
 PROGRAM: ADMINISTRATIVE TRIBUNALS  
 ACTIVITY: ASSESSMENT REVIEW BOARD  
 EXPENDITURE TYPE: OPERATING

(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				Interim Actuals \$	Estimates \$	
2,610,700	168,100	6.88%	Salaries and Wages	2,534,000	2,442,600	2,240,566
408,300	8,400	2.10%	Employee Benefits	409,000	399,900	288,333
341,200	(300,000)	-46.79%	Transportation and Communication	408,000	641,200	539,653
1,396,900	300,000	27.35%	Services	1,344,000	1,096,900	1,022,383
90,100	0	0.00%	Supplies and Equipment	197,000	90,100	155,167
4,847,200	176,500	3.78%	Total	4,892,000	4,670,700	4,246,102

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

- o RETRO AWARD - JANUARY TO MARCH 1990 (27,700)
  - o ODOE COST ESCALATION 36,500
  - o PAY EQUITY 217,500
  - o LOSS OF SALARY DUE TO VEO (11,200)
  - o REALLOCATION (38,600)
- TOTAL 176,500

Salaries/Benefits (62.3%)



ODOE (37.7%)

THE ESTIMATES, 1991-92

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VOTE/ITEM:	307-1
PROGRAM:	ADMINISTRATIVE TRIBUNALS
ACTIVITY:	ASSESSMENT REVIEW BOARD
EXPENDITURE TYPE:	OPERATING

---

ACTIVITY DESCRIPTION

The Assessment Review Board was established under the Assessment Act, 1968-69 and continues under the Assessment Review Board Act, R.S.O. 1980, C.32, as amended. This Board is an administrative tribunal which draws its jurisdiction from the Assessment Act, the Municipal Act and the Commercial Concentration Act 1989.

The Board is the first level encountered by the public in the assessment appeal procedure.

FUNCTIONS

To hear and determine:

- Complaints against realty and business assessment forming the basis of municipal taxation in Ontario.
- Complaints and appeals against school support assessments for school board taxation.
- The apportionment of municipal taxes or rates applicable to individual parcels where land has been assessed in block.
- When authorized by a municipal by-law (or by way of an appeal from the decision of a municipal council), applications for the cancellation, reduction or refund of municipal taxes and applications for an increase in municipal taxes where gross or manifest errors have been made in the collector's roll.
- Complaints against assessments pursuant to the Commercial Concentration Tax Act.

In addition:

- Certify the assessment rolls of each municipality when all complaints in the municipality have been disposed of by the Board.
- Collect prescribed fees and accept appeals against decisions of the Board for transmittal to the Ontario Municipal Board.

**THE ESTIMATES, 1991-92**

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**VOTE/ITEM:** 307-1  
**PROGRAM:** ADMINISTRATIVE TRIBUNALS  
**ACTIVITY:** ASSESSMENT REVIEW BOARD  
**EXPENDITURE TYPE:** OPERATING

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**PROGRAM/ACTIVITY STATISTICAL DATA**

	1988-89 Actual	1989-90 Actual	1990-91 Projected	1991-92 Estimate
Complaints received	159,371	174,595	218,917	185,000
Complaints disposed	169,295	164,915	175,919	170,000
Hearing days	2,293	2,425	2,403	2,500
Board members fees	\$639,992	\$557,107	\$607,345	\$650,000
Board clerk fees	\$264,468	\$254,165	\$282,094	\$300,000
Appeals received for O.M.B.	8,020	5,420	4,671	5,000
Fees collected for O.M.B.	\$136,252	\$129,685	\$109,295	\$120,000
Complaints received for <u>Commercial</u> <u>Concentration Tax</u> <u>Act</u>	-	560	429	300



## THE ESTIMATES, 1991-92

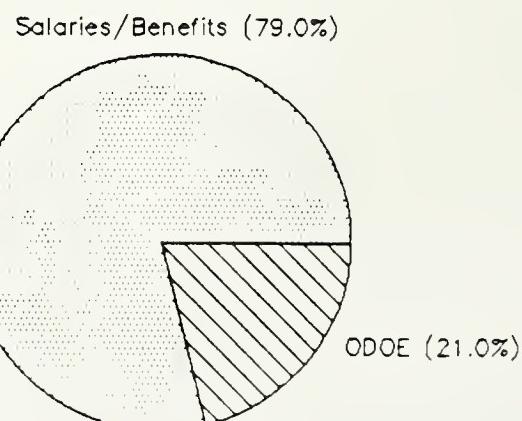
VOTE/ITEM: 307-2  
 PROGRAM: ADMINISTRATIVE TRIBUNALS  
 ACTIVITY: BOARD OF NEGOTIATION  
 EXPENDITURE TYPE: OPERATING

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(a) 1991-92 Estimates	(b) \$	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals \$
				Interim Actuals \$	Estimates \$	
111,700	1,600	1.45%	Salaries and Wages	82,600	110,100	82,893
11,100	(100)	-0.89%	Employee Benefits	12,000	11,200	9,233
17,100	0	0.00%	Transportation and Communication	14,100	17,100	14,699
13,600	0	0.00%	Services	13,000	13,600	9,893
2,000	0	0.00%	Supplies and Equipment	300	2,000	785
155,500	1,500	0.97%	Total	122,000	154,000	117,503

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(1,300)
o ODOE COST ESCALATION	600
o PAY EQUITY	2,900
o REALLOCATION	(700)
 TOTAL	 1,500
 =====	 =====



## THE ESTIMATES, 1991-92

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VOTE/ITEM:	307-2
PROGRAM:	ADMINISTRATIVE TRIBUNALS
ACTIVITY:	BOARD OF NEGOTIATION
EXPENDITURE TYPE:	OPERATING

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### ACTIVITY DESCRIPTION

The Board provides an informal tribunal which, without prejudice to any subsequent arbitration procedures, may negotiate in a summary and informal manner a settlement of a compensation in expropriation cases, pursuant to the provisions of the Expropriations Act, 1968-69, Section 27.

### FUNCTIONS

- Arranges meetings between the expropriated party and the expropriating authority, upon receiving a written request from either party.
- Issues formal notices to both parties, advising the time and place of meeting.
- Meets throughout the Province without cost to either party.
- Views the property in question.
- Listens to both parties and if it considers it has enough information and the parties have not agreed during the meeting, then it will give its opinion as to the compensation the Board feels would be fair. This may or may not be accepted by either party; if no agreement follows, they are free to proceed to arbitration (Ontario Municipal Board).

### PROGRAM/ACTIVITY STATISTICAL DATA

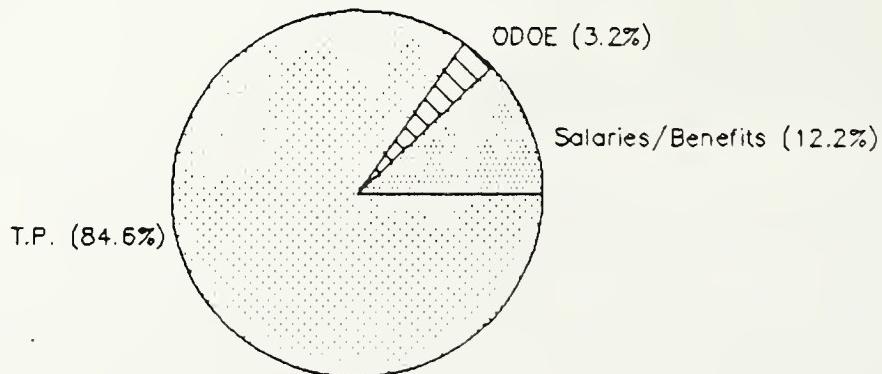
	1988-89 Actual	1989-90 Actual	1990-91 Actual	1991-92 Estimate
No. of requests received	47	128	56	60
No. of meetings held	45	93	83	55

VOTE/ITEM: 307-3  
 PROGRAM: ADMINISTRATIVE TRIBUNALS  
 ACTIVITY: CRIMINAL INJURIES COMPENSATION BOARD  
 EXPENDITURE TYPE: OPERATING

(a) 1991-92 Estimates	(b) Change from 1990-91 Est.			(d) Description	(e) 1990-91		(g) 1989-90 Actuals
	\$	\$	%		Interim Actuals \$	Estimates \$	
1,230,000	46,200	3.90%	Salaries and Wages	1,281,400	1,183,800	1,070,814	
212,100	600	0.28%	Employee Benefits	223,000	211,500	151,626	
83,200	(30,000)	-26.50%	Transportation and Communication	86,400	113,200	117,860	
232,200	30,000	14.84%	Services	302,200	202,200	205,212	
59,800	0	0.00%	Supplies and Equipment	84,800	59,800	123,701	
10,016,600	1,429,400	16.65%	Transfer Payments	10,082,000	8,587,200	8,979,928	
11,833,900	1,476,200	14.25%	Total	12,059,800	10,357,700	10,649,141	

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(13,300)
o ODOE COST ESCALATION	436,900
o PAY EQUITY	41,100
o COMPENSATION TO VICTIMS OF CRIME	1,000,000
o REALLOCATION	11,500
TOTAL	1,476,200



## THE ESTIMATES, 1991-92

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VOTE/ITEM:	307-3
PROGRAM:	ADMINISTRATIVE TRIBUNALS
ACTIVITY:	CRIMINAL INJURIES COMPENSATION BOARD
EXPENDITURE TYPE:	OPERATING

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### ACTIVITY DESCRIPTION

The Board, a quasi-judicial administrative tribunal, composed of one full-time chair, one full-time vice-chair, one part-time vice-chair and eleven part-time members, administers the Compensation for Victims of Crime Act, R.S.O. 1980, c. 82, as amended.

### FUNCTIONS

- To hold hearings in Toronto, London, Windsor, Ottawa, Sudbury, Sault Ste. Marie, Thunder Bay and Dryden and determine:
  - If an applicant was a victim of a crime of violence (as defined under the Act).
  - If an applicant is entitled to compensation under the various heads of damages in the Act and the quantum to be awarded. Members write Board Orders.
- The Board through various public relations mechanisms publicizes to the general public the functions of the Criminal Injuries Compensation Board.
- The Board publishes an Annual Report with statistics and sample Board Orders for review by interested parties.
- The Board identifies and carries out various methods of administering the files of applicants to shorten the time frame from the receipt of the application to the conclusion of the file.

**THE ESTIMATES, 1991-92**

<b>VOTE/ITEM:</b>	<b>307-3</b>
<b>PROGRAM:</b>	<b>ADMINISTRATIVE TRIBUNALS</b>
<b>ACTIVITY:</b>	<b>CRIMINAL INJURIES COMPENSATION BOARD</b>
<b>EXPENDITURE TYPE:</b>	<b>OPERATING</b>

**PROGRAM/ACTIVITY STATISTICAL DATA**

	<b>1988-89 Actual</b>	<b>1989-90 Actual</b>	<b>1990-91 Actual</b>	<b>1991-92 Estimate</b>
Files pending April 1	3,644	4,121	4,335	5,045
Applications received	2,458	2,521	2,669	3,000
Applications heard:				
Viva Voce	822	818	809	820
Documentary	710	890	834	920
Awards granted:				
Lump Sum	1,315	1,578	1,545	2,000
Periodic	14	20	25	30
Interim (Section 14)	18	12	29	35
Costs (Section 22)	49	93	71	90
Variation (Section 25)				
Lump sum	128	169	142	150
Periodic	N/A	23	10	15
Awards denied	69	80	96	100
Compensation awarded (\$ millions):				
Lump sum	\$5,548.7	\$7,048.9	\$7,575.3	\$8,850.0
Periodic payment	1,271.1	1,521.8	1,745.4	2,000.0
Interim (Section 14)	12.3	19.2	64.7	70.0
Variation (Section 25)	152.2	225.5	207.0	300.0
Costs (Section 22)	20.0	36.1	55.7	50.0
Documentary review (Section 10)	N/A	18.9	106.2	200.0
 TOTAL	 7,004.3	 8,870.4	 9,754.3	 11,470.0
Files closed	516	636	351	
Files re-opened	47	37	35	
Active periodic payments - March 31	175	199	208	
No. of files pending - March 31	4,121	4,335	5,045	

**THE ESTIMATES, 1991-92**

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<b>VOTE/ITEM:</b>	<b>307-3</b>
<b>PROGRAM:</b>	<b>ADMINISTRATIVE TRIBUNALS</b>
<b>ACTIVITY:</b>	<b>CRIMINAL INJURIES COMPENSATION BOARD</b>
<b>EXPENDITURE TYPE:</b>	<b>OPERATING</b>

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**INITIATIVES**

- To continue as a member of an advisory group whose purpose is to examine the Compensation for Victims of Crime Act and the rights of victims in the Province of Ontario and present a discussion paper to the Minister.
- To complete a strategic plan with involvement of all staff to create a flexible, progressive and caring organization which will be able to meet the needs of victims, as defined by the Board's mandate, in a meaningful and efficient manner.
- To develop closer intra-ministry communication with Crown Attorneys and Victim Witness Co-ordinators better to serve victims and in particular those victims of sexual assault, child abuse and spousal assault who have been affected by the Askov decision.
- To continue to publicize the Board's functions to multi-cultural groups where funding is available.

THE ESTIMATES, 1991-92

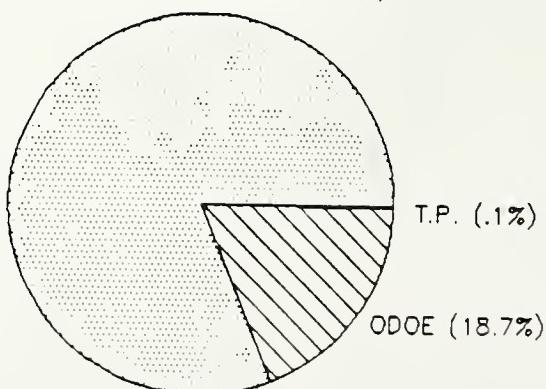
VOTE/ITEM: 307-4  
 PROGRAM: ADMINISTRATIVE TRIBUNALS  
 ACTIVITY: ONTARIO MUNICIPAL BOARD  
 EXPENDITURE TYPE: OPERATING

(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				Interim Actuals \$	Estimates \$	
5,319,200	822,100	18.28%	Salaries and Wages	4,764,000	4,497,100	4,322,651
971,600	141,400	17.03%	Employee Benefits	889,000	830,200	611,882
733,000	241,700	49.20%	Transportation and Communication	506,000	491,300	399,397
426,100	217,000	103.78%	Services	381,000	209,100	230,563
283,100	182,000	180.02%	Supplies and Equipment	167,000	101,100	219,637
10,500	500	5.00%	Transfer Payments	10,000	10,000	10,000
7,743,500	1,604,700	26.14%	Total	6,717,000	6,138,800	5,794,130

EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(50,700)
o ODOE COST ESCALATION	16,500
o PAY EQUITY	163,900
o O.M.B. EXPANSION	1,500,000
o LOSS OF SALARY DUE TO VEO	(5,400)
o REALLOCATION	(19,600)
TOTAL	1,604,700

Salaries/Benefits (81.2%)



## THE ESTIMATES, 1991-92

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VOTE/ITEM:	307-4
PROGRAM:	ADMINISTRATIVE TRIBUNALS
ACTIVITY:	ONTARIO MUNICIPAL BOARD
EXPENDITURE TYPE:	OPERATING

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### ACTIVITY DESCRIPTION

The Ontario Municipal Board is an independent, quasi-judicial administrative tribunal. Its principal responsibility is to hold public hearings on appeals from decisions of municipal governments within the Province of Ontario and, upon conclusion of a hearing, to provide a decision.

The majority of applications before the Board involve disputes over matters of land use planning. A significant number of applications also deal with appeals from decisions of the Assessment Review Board, or objections to municipal proposals to borrow to finance capital works.

### FUNCTIONS

The general jurisdiction and powers of the Board with respect to all matters in which jurisdiction is conferred upon it by any general or special Act is described in Sections 33 to 39 of the Ontario Municipal Board Act. Its general jurisdiction and powers in relation to municipal affairs are described in Section 53 of the Act.

**THE ESTIMATES, 1991-92**

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<b>VOTE/ITEM:</b>	<b>307-4</b>
<b>PROGRAM:</b>	<b>ADMINISTRATIVE TRIBUNALS</b>
<b>ACTIVITY:</b>	<b>ONTARIO MUNICIPAL BOARD</b>
<b>EXPENDITURE TYPE:</b>	<b>OPERATING</b>

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**PROGRAM/ACTIVITY STATISTICAL DATA**

	<b>1988-89 Actual</b>	<b>1989-90 Actual</b>	<b>1990-91 Actual</b>	<b>1991-92 Estimate</b>
<b><u>No. of applications received</u></b>				
Assessments	886	731	719	800
Capital expenditures of municipalities, school boards and conservation authorities	1,541	1,474	1,521	1,500
Zoning By-laws	761	749	694	650
Council's refusal to amend zoning by-laws	257	270	287	300
Consents	848	1,157	1,080	1,100
Minor variances	820	883	842	850
Official plans	242	207	184	180
Plans of subdivision	87	80	75	75
Miscellaneous	140	158	135	150
Land compensation	37	31	53	50
Consolidated hearings	17	15	10	10
Development charges	—	—	—	<u>225</u>
<b>TOTAL</b>	<b><u>5,636</u></b>	<b><u>5,755</u></b>	<b><u>5,600</u></b>	<b><u>5,890</u></b>

**THE ESTIMATES, 1991-92**

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**VOTE/ITEM:** 307-4  
**PROGRAM:** ADMINISTRATIVE TRIBUNALS  
**ACTIVITY:** ONTARIO MUNICIPAL BOARD  
**EXPENDITURE TYPE:** OPERATING

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**INITIATIVES**

- Funding approved for 1991-92 will permit appointment of additional members and staff to assist with the reduction of the Board's backlog.

## THE ESTIMATES, 1991-92

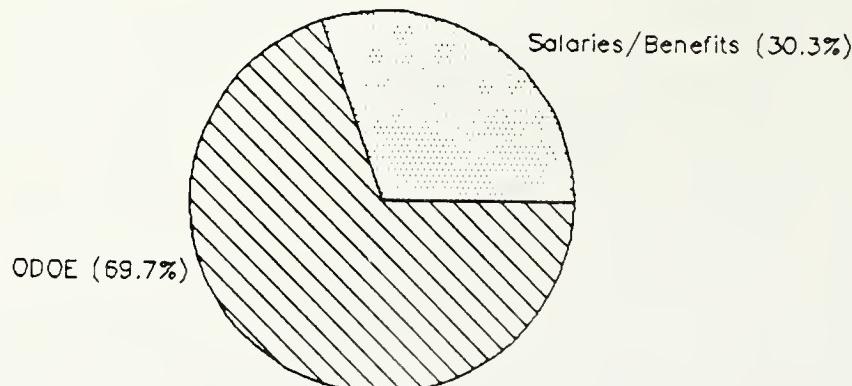
VOTE/ITEM: 307-5  
 PROGRAM: ADMINISTRATIVE TRIBUNALS  
 ACTIVITY: OFFICE OF THE POLICE COMPLAINTS COMMISSIONER  
 EXPENDITURE TYPE: OPERATING

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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				Interim Actuals \$	Estimates \$	
1,290,500	12,000	0.94%	Salaries and Wages	1,105,600	1,278,500	791,332
226,500	0	0.00%	Employee Benefits	165,000	226,500	113,564
184,800	0	0.00%	Transportation and Communication	91,000	184,800	56,104
2,892,000	1,306,500	82.40%	Services	616,800	1,585,500	276,858
406,700	0	0.00%	Supplies and Equipment	338,300	406,700	79,308
5,000,500	1,318,500	35.81%	Total	2,316,700	3,682,000	1,317,166

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o RETRO AWARD - JANUARY TO MARCH 1990	(9,000)
o ODOE COST ESCALATION	43,700
o LAWYERS' SETTLEMENT	11,400
o O.P.C.C. EXPANSION	1,295,100
o PAY EQUITY	22,000
o REALLOCATION	(44,700)
<b>TOTAL</b>	<b>1,318,500</b>



## THE ESTIMATES, 1991-92

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VOTE/ITEM: 307-5  
PROGRAM: ADMINISTRATIVE TRIBUNALS  
ACTIVITY: OFFICE OF THE POLICE COMPLAINTS COMMISSIONER  
EXPENDITURE TYPE: OPERATING

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### ACTIVITY DESCRIPTION

The Office of the Police Complaints Commissioner carries out the legislative mandate of the Police Services Act, 1990, Part VI. This includes receiving, recording and overseeing the investigation and resolution of public complaints concerning the conduct of police officers on municipal and regional police services in Ontario and the Ontario Provincial Police.

### FUNCTIONS

- Monitor the investigations conducted by the police services' Public Complaints Investigation Bureaus, the decisions made by Chiefs of Police or O.P.P. Commissioner and verdicts reached in internal disciplinary trials under Part V of the Police Services Act, 1990.
- Order discipline hearings before civilian Boards of Inquiry.
- Make public recommendations concerning police practices and procedures and laws which may affect the resolution or prevention of public complaints.

### PROGRAM/ACTIVITY STATISTICAL DATA

	1988-89 <u>Actual*</u>	1989-90 <u>Actual</u>	1990-91 <u>Actual</u>	1991-92 <u>Estimate</u>
No. of Opened Cases				
- Cases opened	692	870	845	2,900
- Reviews requested	111	135	90	270
- Board hearings ordered	6	4	14	60
No. of Closed Cases				
- Cases closed	594	671	650	2,000
- Withdrawals	200	200	N/A	500
- Informal resolutions	21	51	45	120
- % of completed investigations resulting in disciplinary action by police	5.6%	5.5%	N/A	6.0%
- Board hearings completed	3	2	3	N/A

\* Statistics based on year-end December 31.

**THE ESTIMATES, 1991-92**

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**VOTE/ITEM:** 307-5  
**PROGRAM:** ADMINISTRATIVE TRIBUNALS  
**ACTIVITY:** OFFICE OF THE POLICE COMPLAINTS COMMISSIONER  
**EXPENDITURE TYPE:** OPERATING

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**INITIATIVES**

The Office of the Police Complaints Commissioner will be continuing to establish the administrative framework to deliver its program under its province-wide mandate by implementing a regionalized structure.

Activities will include outreach to organizations representing women, racial and linguistic minority communities and natives. Educational/informational sessions for police and for the general public will place heavy demands on staff resources. Recruitment of 38 additional staff will be a major initiative.

The O.P.C.C. will be establishing, furnishing, and equipping seven regional offices in Thunder Bay, Sudbury, Ottawa, Peterborough, Metro Toronto, Mississauga and Windsor.



VOTE/ITEM: 307-6  
 PROGRAM: ADMINISTRATIVE TRIBUNALS  
 ACTIVITY: BOARDS OF INQUIRY  
 EXPENDITURE TYPE: OPERATING

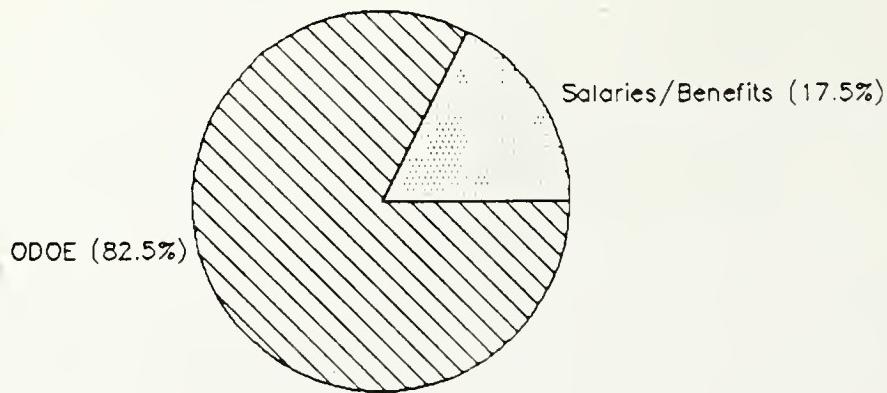
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(a) 1991-92 Estimates	(b) Change from 1990-91 Est.	(c) %	(d) Description	(e) 1990-91		(g) 1989-90 Actuals
				\$	Interim Actuals	
77,000	(100)	-0.13%	Salaries and Wages		77,100	
13,900	0	0.00%	Employee Benefits		13,900	
8,300	0	0.00%	Transportation and Communication		8,300	
415,900	204,900	97.11%	Services	28,000	211,000	
4,200	0	0.00%	Supplies and Equipment		4,200	
519,300	204,800	65.12%	Total	28,000	314,500	0

## EXPLANATIONS FOR EXPENDITURE CHANGE FROM 1990-91 ESTIMATES:

o ODOE COST ESCALATION	4,500
o O.P.C.C. EXPANSION	204,900
o REALLOCATION	(4,600)
TOTAL	204,800

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## THE ESTIMATES, 1991-92

VOTE/ITEM:	307-6
PROGRAM:	ADMINISTRATIVE TRIBUNALS
ACTIVITY:	BOARDS OF INQUIRY
EXPENDITURE TYPE:	OPERATING

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### ACTIVITY DESCRIPTION

The new Police Services Act proclaimed on December 31, 1990, created a full-time chair to administer independent boards of inquiry to conduct hearings as a result of complaints regarding allegations of police misconduct. Boards of inquiry were previously constituted by the Public Complaints Commissioner.

### FUNCTIONS

Each board of inquiry consists of three members drawn from a panel appointed by the Lieutenant Governor in Council. The presiding Chair is a member of the Law Society of Upper Canada appointed on the recommendation of the Attorney General. The second member is a non-lawyer appointed on the recommendation of the Police Association of Ontario. The third is a non-lawyer appointed on the recommendation of the Association of Municipalities of Ontario. A serving police officer cannot sit on the board of inquiry.

Hearings will be held locally if possible.

A board of inquiry will be constituted:

- . When the Police Complaints Commissioner orders a complaint to be heard by a civilian board of inquiry.
- . When a Chief of Police orders that a matter be heard by a board of inquiry.
- . When a police officer appeals an adverse decision of an internal disciplinary hearing to a board of inquiry.

A decision of a board of inquiry may be appealed to the Divisional Court.

### INITIATIVES

In order to comply with the requirements of the legislation, the Ministry of the Attorney General intends to recommend a full-time Chair for appointment to the Lieutenant Governor in Council by September 1991. The Chair will hire a Registrar and a Secretary, and recommend part-time chairs for appointment to the boards, as needed.





